Sandburg Financial Aid
2400 Tom L. Wilson Blvd
Galesburg, IL 61401
Phone: 309.341.5283
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CARL SANDBURG COLLEGE™
www.sandburg.edu

2019-2020 Request Waiver Out of District Tuition

Student's name: _____

Student ID#: _____ Date: _____ Last 4 SSN# xxx-xx_____

Sandburg provides an adjustment to tuition charges for students who document residency in the district when the following conditions are met:

- Submit the Request Waiver for Out of District Tuition prior to the first day of the semester.
- Submit a lease with the following
  - Lease must be signed by BOTH the student and landlord.
  - Lease date signed must be at least 30 days prior to the first day of the semester.

Processing

- *Tuition is billed in two components: In District Rate and Out of District/State Rate.*
- *If approved, the student will remain classified, as Out of District/State, however, a credit will be applied to cover the Out of District/State portion of charges.*
- *The student is responsible to pay all charges until appropriate documentation is received.*

I certify the information provided above is true and complete.
Student's Signature: _____ Date: _____

REGULATION on Residency In-District Tuition Rates Number 3.7.1

Students must demonstrate 30 days of residency in District 518 prior to the beginning of the semester to qualify for in-district tuition rates.

Students must be able to provide one or more of the following prior to the first day of the semester.

1. Voter registration in District 518

2. Evidence of tax, utility, or rent receipt, or a signed lease contract in District 518 (signed by the student and landlord). Lease contracts are based on the date signed, not the date the student takes possession of the rental property.

3. Driver's license and/or vehicle registration showing an address in District 518.

4. Other approved documentation, which can help certify residency in District 518.

A student who resides with his or her parents or guardian in Community College District 518 is a resident student.

An emancipated student who is completely self-supporting and who has resided in Community College District 518 for at least 30 days prior to the beginning of the semester at Carl Sandburg College shall be considered a resident of the District.

Students who are enrolled in an approved cooperative program between Carl Sandburg College and another college may be eligible to receive in-district rates.

Students who qualify under other ICCB regulations are eligible to receive in-district tuition rates.

Students cannot qualify for in-district tuition rates while on a temporary visa.

Other notes:

This policy does not qualify the student as in-district for admission to limited enrollment programs.