

Carl Sandburg College of Nursing & Health Professions

Dental Hygiene Program Application Checklist

All applicants interested in the Dental Hygiene program must have an advising appointment with a Dental Hygiene program advisor prior to applying to the program. Be sure to make an appointment early in the process. Complete steps 1-4 prior to making an appointment with the advisor.

1. ___ If you have never attended Carl Sandburg College, complete an application for general admission to the college and, if desired, apply for financial aid.
2. ___ Send an official high school transcript or equivalent showing your graduation date and any appropriate post-secondary education institutions transcripts to the Admissions and Records office. These transcripts can be sent electronically using the email transcripts@sandburg.edu
3. ___ Submit valid scores for ACT, SAT, or TEAS test. (TEAS is valid for 2 years; ACT & SAT are valid for 5 years)
4. ___ Complete the college placement exam, if applicable.
5. ___ Schedule an appointment and meet with the Dental Hygiene Program Advisor.
6. ___ Complete steps 1-5 prior to completing the Dental Hygiene program online application. Complete the Dental Hygiene application October 1 - February 15. After submitting the Dental Hygiene application, you need to pay a \$50 application fee to the Carl Sandburg College Business Office. The \$50 application fee is non-refundable. We will not review your application for admission into the Dental Hygiene program until you have paid the application fee. You need to obtain the application fee form from your advisor during the appointment.
7. ___ Submit proof of previous dental assistant experience, certification or licensure, if applicable.
8. ___ Student must have a minimum total of 23 points on the Dental Hygiene point calculation worksheet to be considered.
9. ___ Complete a college level biology and a college level chemistry class with a grade of "C" or higher prior to the program start date.
 - BIO.101 – General Biology or equivalent
 - CHM.100 – Concepts of Chemistry or equivalent

NOTE:

- All science courses must be less than 7 years old at the date of the application.
- Meeting all eligibility criteria for selection does not guarantee admission to the Dental Hygiene Program. We will consider for selection review only those applicants that submitted the online program application, paid the application fee, met eligibility, and admissions requirements by the deadline date. We evaluate all qualified applicants according to a point system that allows an objective means for selections ranking. Please refer to the Dental Hygiene Points Calculation Worksheet for ranking criteria.
- There are 30 seats in the program annually. Of the 30 seats available each year, spaces are reserved for Carl Sandburg College, Spoon River College, Black Hawk College, Southeastern College and Eastern Iowa Community College residents. Any remaining spaces are available to include other districts.

- Carl Sandburg College reserves the right to postpone the start of a program or cancel the program based on enrollment numbers, clinical site availability, and/or instructor availability.
- Enrollment in the Dental Hygiene program requires a background check. If an applicant has been convicted of a felony, he/she should consult the laws concerning licensure in the state or states in which he/she wishes to practice.
- This program requires CPR certification and Hepatitis B vaccinations prior to entering dental hygiene classes. Details for this requirement are presented at the mandatory orientation meeting.
- If a student is unable to participate in and/or complete clinical/practicum/internship courses required for the program due to a positive drug test which includes marijuana, they are not eligible for a refund of any tuition, fees, or other expenses incurred while preparing for admission into the program and while enrolled in the program.
- Career and technical programs/courses are offered without regard to race, color, national origin, sex, sexual orientation, age, disability or status in any group protected by applicable federal, state or local law. Title IX officer: Michelle Johnson, 309-341.5258. Deputy Title IX Officer: Steve Norton, 309-341-5227. ADA/504 Coordinator: Stefani Gillen, 309-341-5262.