

**Carl Sandburg College of Nursing & Health Professions  
Radiologic Technology Program - Application Checklist**

Applicant Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

All applicants interested in the Radiologic Technology program must meet in person with a Carl Sandburg College Radiological Technology Program Advisor prior to applying to the program. Be sure to make an appointment early in the process. Complete **Steps 1-3** prior to making an appointment with a Radiological Technology Program Advisor.

- 1. If you have never attended Carl Sandburg College, complete an application for general admission to the College [Steps-to-enroll](#) and, if desired, apply for financial aid.
- 2. Send an official high school transcript or equivalent and any appropriate post-secondary educational institutions transcripts to the Admissions and Records Office.
- 3. Complete the college placement exam, if applicable.
- 4. Schedule an appointment and meet with the Radiologic Technology Program Advisor prior to applying.
- 5. Schedule and take the TEAS pre-admission exam. We recommend that you purchase the TEAS study guidebook and review prior to taking the TEAS exam. You may take the TEAS exam before or after submitting the online program application. However, you must complete the TEAS exam by the February 1 application deadline date to meet program selection criteria. You cannot take the TEAS exam more than three times in a twelve- month period. TEAS exam scores are valid for two years.
- 6. Complete **Steps 1-4** prior to completing the Radiologic Technology program's online application. Complete the ONLINE Radiologic Technology Application and submit October 1 -February 1.
- 7. After submitting the online Radiologic Technology application, you need to pay the \$50.00 application fee to the Carl Sandburg College Business Office. The \$50.00 application fee is non-refundable. We will not review your application for admission into the Radiologic Technology program until you have paid the application fee. You need to obtain the application fee form from your advisor.

All applicants must meet the following Radiologic Technology program admission criteria for selection review:

- 8. TEAS Adjusted Individual Score (AIS) cumulative score of 56.7% or higher.
- 9. All of the following courses must be completed with a grade of "C" or higher prior to the program start date of the Radiologic Technology Program. If course(s) are in progress, we must have official transcript with final grade of "C" or higher no later than May 30<sup>th</sup>.
  - BIO 205 - Human Biology or BIO 211 - A&P I and BIO 212 - A&P II
  - MAT 109 - Concepts of Math or MAT 110 or higher
  - CHM 100 - Concepts of Chemistry or PHY 151 - General Physics I
  - MDT 100 - Medical Terminology
- 10. Completed and signed Program Application Checklist on file in the College of Nursing & Health Professions Office by application deadline date of February 1.

Meeting all eligibility criteria for selection does not guarantee admission to the Radiologic Technology Program. We will consider for selection review only those applicants that submit the online program application by deadline date and have met all eligibility and admission requirements. We evaluate all qualified applicants according to a point system that allows an objective means for selection ranking, please refer to the Radiologic Technology Selection Points Worksheet for ranking criteria.

Career and Technical programs/courses are offered without regard to race, color, national origin, sex, sexual orientation, age, disability or status in any group protected by applicable federal, state or local law. Title IX Coordinator Rick Eddy, 309.341.5234; ADA/Section 504 Coordinators: Rodney Blue, 309.341.5250; Jacob Runge, 309.341.5262.

Applicant Signature: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_