

**Carl Sandburg College of Nursing & Health Professions**  
**Dental Hygiene Program - Application Checklist**

Applicant Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

All applicants interested in the Dental Hygiene program must have an advising appointment with a Dental Hygiene program advisor prior to applying to the program. Be sure to make an appointment early in the process. Complete **Steps 1-3** prior to making an appointment with the Dental Hygiene advisor.

- 1) \_\_\_\_\_ If you have never attended Carl Sandburg College, complete an application for general admission to the College and, if desired, apply for financial aid.
  
- 2) \_\_\_\_\_ Send an official high school transcript or equivalent and any appropriate post-secondary educational institutions transcripts to the Admissions and Records Office.
  
- 3) \_\_\_\_\_ Complete the college placement exam, if applicable.
  
- 4) \_\_\_\_\_ Schedule an appointment and meet with the Dental Hygiene Program Advisor.
  
- 5) \_\_\_\_\_ Student must have a minimum total of 23 points on the Dental Hygiene points calculation worksheet.
  
- 6) \_\_\_\_\_ Submit scores for the ACT, SAT or TEAS test.
  
- 7) \_\_\_\_\_ Submit proof of health care degree, certification or licensure in a health discipline if applicable.
  
- 8) \_\_\_\_\_ Complete Steps 1-6 prior to completing The Dental Hygiene program's online application. Complete the ONLINE Dental Hygiene Application and submit October 1 -February 15.
  
- 9) \_\_\_\_\_ Complete a college level Biology and a college level chemistry class with a grade of "C" or higher prior to the program start date.  
  
\_\_\_\_\_ BIO 101 – General Biology or equivalent  
\_\_\_\_\_ CHM 100 – Concepts of Chemistry or equivalent.

**NOTE:**

- All science courses must be less than 7 years old at the date of application.
  
- Meeting all eligibility criteria for selection does not guarantee admission to the Dental Hygiene Program. We will consider for selection review only those applicants that submit the online program application by deadline date and have met all eligibility and admission requirements. We evaluate all qualified applicants according to a point system that allows an objective means for selection ranking, Please refer to the Dental Hygiene Points Calculation Worksheet for ranking criteria.
- There are 30 seats in the program annually. Of the 30 seats available each year, spaces are reserved for Carl Sandburg College, Spoon River Community College, Black Hawk College,

Southeastern Community College and Eastern Iowa Community College residents; any remaining spaces are available to include other districts.

- Carl Sandburg College reserves the right to postpone the start of a program or cancel the program based on enrollment numbers, clinical site availability, and/or instructor availability.
- If an applicant has been convicted of a felony, he/she should consult the laws concerning licensure in the state or states in which he/she wishes to practice. This program requires CPR certification and Hepatitis B vaccination prior to entering dental hygiene classes. Details for this requirement are presented at the mandatory meeting.
- If a student is unable to participate in and/or complete clinical/practicum/internship courses required for the program due to a positive drug test which includes marijuana, they are not eligible for a refund of any tuition, fees, or other expenses incurred while preparing for admission into the program and while enrolled in the program.
- Career and technical programs/courses are offered without regard to race, color, national origin, sex, sexual orientation, age, disability or status in any group protected by applicable federal, state or local law. Title IX Coordinator Rick Eddy, 309.341.5234; Jacob Runge, 309.341.5262.

I have read and understand the details of this checklist.

Applicant signature \_\_\_\_\_ Date: \_\_\_\_\_