

Institutional Update 2016-2017

Carl Sandburg College(1074)

Institutional Update 2016-2017

Institution Information

	Institution Information
Name	Carl Sandburg College
Mailing Address 1	2400 Tom L. Wilson Blvd.
Mailing Address 2	
City	Galesburg
State	Illinois
Country	United States
Postal Code	61401
Main Phone Number	(309) 344-2518
Extension	
Fax	(309) 344-1395
Website	www.sandburg.edu

What is the enabling or authorizing legislation for the institution?

- Report the name of the act or statutory citation that enables or authorizes your institution. Contact your institution's in-house legal counsel for the information.

Illinois Community College Act of 1965

Contact Information

Have you made changes to the Chief Executive Officer contact information below?

(Select one)

- No Change
- Update Contact (new information for this person)
-

_____ New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Chief Executive Officer
Prefix	Dr.
First	Lori
Middle	
Last	Sundberg
Suffix	
Title	President
Institution Name	Carl Sandburg College
Address 1	2400 Tom L. Wilson Boulevard
Address 2	
City	Galesburg
State	Illinois
Postal Code	61401
Country	United States
Phone	(309) 341-5214
Extension	
Fax	(309) 344-1395
Email Address	lsundberg@sandburg.edu

Have you made changes to the Chief Academic Officer contact information below?

(Select one)

_____ No Change

- Update Contact (new information for this person)
- New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Chief Academic Officer (CAO)
Prefix	Ms.
First	Julie
Middle	
Last	Gibb
Suffix	
Title	Vice President of Academic Services
Institution Name	Carl Sandburg College
Address 1	2400 Tom L Wilson Boulevard
Address 2	
City	Galesburg
State	Illinois
Postal Code	61401
Country	United States
Phone	(309) 341-5273
Extension	
Fax	(309) 344-1395
Email Address	jgibb@sandburg.edu

Have you made changes to the Chief Financial Officer contact information below?

(Select one)

- No Change
- Update Contact (new information for this person)
- New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Chief Financial Officer
Prefix	Ms.
First	Lisa
Middle	M
Last	Blake
Suffix	
Title	CFO/Treasurer
Institution Name	Carl Sandburg College
Address 1	2400 Tom L Wilson Boulevard
Address 2	
City	Galesburg
State	Illinois
Postal Code	61401
Country	United States
Phone	(309) 341-5282
Extension	
Fax	(309) 344-1395
Email Address	lblake@sandburg.edu

Have you made changes to the Accreditation Liaison Officer contact information below?

(Select one)

- No Change
 Update Contact (new information for this person)
 New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Accreditation Liaison Officer (ALO)
Prefix	Ms.
First	Michelle
Middle	L
Last	Johnson
Suffix	
Title	Director of Institutional Effectiveness/Compliance
Institution Name	Carl Sandburg College
Address 1	2400 Tom L. Wilson Boulevard
Address 2	
City	Galesburg
State	Illinois
Postal Code	61401
Country	United States
Phone	(309) 341-5258
Extension	
Fax	(309) 344-1395
Email Address	mljohnson@sandburg.edu

Have you made changes to the Data Update Coordinator contact information below?

(Select one)

- No Change
- Update Contact (new information for this person)
- New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Data Update Coordinator
Prefix	Ms.
First	Michelle
Middle	L
Last	Johnson
Suffix	
Title	Director of Institutional Effectiveness/Compliance
Institution Name	Carl Sandburg College
Address 1	2400 Tom L Wilson Boulevard
Address 2	
City	Galesburg
State	Illinois
Postal Code	61401
Country	United States
Phone	(309) 341-5258
Extension	

Fax	(309) 344-1395
Email Address	mljohnson@sandburg.edu

Financial Information

	FY 2016	FY 2015	FY 2014
Ending month of fiscal year:	June	June	June
Last completed audit year:	2016	2015	2014
Did you receive your last completed audit within 6 months of the close of your fiscal year?	Yes	Yes	Yes
Was your most recent financial audit UNQUALIFIED?	Yes	Yes	Yes
Did your most recent audit report include a going concern for disclosure?	No	No	No

Public Composite Financial Index

Primary Reserve Ratio Calculation

	FY 2016	FY 2015	FY 2014
Institution unrestricted net assets	3457279.00	10587354.00	11145044.00
Institution expendable restricted net assets	8517301.00	233653.00	279083.00
Component Unit (C.U.) unrestricted net assets	3170455.00	1073535.00	23205.00
C.U. temporarily restricted net assets	1089226.00	937990.00	1928803.00
C.U. net investment in plant	0.00	0.00	0.00
Numerator Total	16234261.00	12832532.00	13376135.00
Institution operating expenses	25485559.00	26854259.00	25852815.00
Institution non-operating expenses	3485413.00	1480211.00	991612.00
C.U. total expenses	545742.00	595594.00	516960.00
Denominator Total	29516714.00	28930064.00	27361387.00
Primary reserve ratio	0.55	0.44	0.49
Primary reserve strength	4.14	3.34	3.68

Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	1.45	1.17	1.29

Net Operating Revenue Ratio Calculation

	FY 2016	FY 2015	FY 2014
Institution operating income (loss)	-20772196.00	-22314451.00	-21250214.00
Institution net non-operating revenues	18673148.00	22876307.00	23374895.00
C.U. change in unrestricted net assets	2096920.00	1050330.00	-58384.00
Numerator Total	-2128.00	1612186.00	2066297.00
Institution operating revenues	4713363.00	4539808.00	4602601.00
Institution non-operating revenues	22158561.00	24356518.00	24366507.00
C.U. total unrestricted revenues	2642662.00	1645924.00	458576.00
Denominator Total	29514586.00	30542250.00	29427684.00
Net operating revenue ratio	0.00	0.05	0.07
Net operating revenue strength	-0.01	4.06	5.40
Net operating revenue weight	0.10	0.10	0.10
Net operating revenue CFI	0.00	0.41	0.54

Return on Net Assets Ratio Calculation

	FY 2016	FY 2015	FY 2014
Change in net assets plus C.U. change in net assets	220715.00	763380.00	2776569.00
Total net assets + C.U. total net assets (beginning of year)	27621637.00	26467959.00	23691390.00
Return on net assets ratio	0.01	0.03	0.12
Return on net assets strength	0.40	1.44	5.86
Return on net assets weight	0.20	0.20	0.20

Return on net assets CFI	0.08	0.29	1.17
--------------------------	------	------	------

Viability Ratio Calculation

	FY 2016	FY 2015	FY 2014
Expendable net assets (from Primary Reserve Numerator)	16234261.00	12832532.00	13376135.00
Institution long-term debt (total project-related debt)	20934468.00	23525374.00	25912657.00
C.U. long-term debt (total project-related debt)	0.00	0.00	0.00
Total long-term + C.U. debt (total project-related debt)	20934468.00	23525374.00	25912657.00
Viability ratio	0.78	0.55	0.52
Viability strength	1.86	1.31	1.24
Viability weight	0.35	0.35	0.35
Viability CFI	0.65	0.46	0.43

	FY 2016	FY 2015	FY 2014
Total Composite Financial Indicator Score	2.18	2.33	3.40
Comments	Change due to loss on disposal of assets, offset future costs of operations		

Public Composite Financial Index (Excluding GASB 68)

GASB Primary Reserve Ratio Calculation

	FY 2016	FY 2015	FY 2014
Institution unrestricted net assets	3457279.00	10587354.00	11145044.00
Institution expendable restricted net assets	8517301.00	233653.00	279083.00
Component Unit (C.U.) unrestricted net assets	3170455.00	1073535.00	23205.00

C.U. temporarily restricted net assets	1089226.00	937990.00	1928803.00
C.U. net investment in plant	0.00	0.00	0.00
Numerator Total	16234261.00	12832532.00	13376135.00
Institution operating expenses	25485559.00	26854259.00	25852815.00
Institution non-operating expenses	3485413.00	1480211.00	991612.00
C.U. total expenses	545742.00	595594.00	516960.00
Denominator Total	29516714.00	28930064.00	27361387.00
Primary reserve ratio	0.55	0.44	0.49
Primary reserve strength	4.14	3.34	3.68
Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	1.45	1.17	1.29

GASB Net Operating Revenue Ratio Calculation

	FY 2016	FY 2015	FY 2014
Institution operating income (loss)	-20772196.00	-22314451.00	-21250214.00
Institution net non-operating revenues	18673148.00	22876307.00	23374895.00
C.U. change in unrestricted net assets	2096920.00	1050330.00	-58384.00
Numerator Total	-2128.00	1612186.00	2066297.00
Institution operating revenues	4713363.00	4539808.00	4602601.00
Institution non-operating revenues	22158561.00	24356518.00	24366507.00
C.U. total unrestricted revenues	2642662.00	1645924.00	458576.00
Denominator Total	29514586.00	30542250.00	29427684.00
Net operating revenue ratio	0.00	0.05	0.07
Net operating revenue strength	-0.01	4.06	5.40
Net operating revenue weight	0.10	0.10	0.10
Net operating revenue CFI	0.00	0.41	0.54

GASB Return on Net Assets Ratio Calculation

	FY 2016	FY 2015	FY 2014
Change in net assets plus C.U. change in net assets	220715.00	763380.00	2776569.00
Total net assets + C.U. total net assets (beginning of year)	27621637.00	26467959.00	23691390.00
Return on net assets ratio	0.01	0.03	0.12
Return on net assets strength	0.40	1.44	5.86
Return on net assets weight	0.20	0.20	0.20
Return on net assets CFI	0.08	0.29	1.17

GASB Viability Ratio Calculation

	FY 2016	FY 2015	FY 2014
Expendable net assets (from Primary Reserve Numerator)	16234261.00	12832532.00	13376135.00
Institution long-term debt (total project-related debt)	20934468.00	23525374.00	25912657.00
C.U. long-term debt (total project-related debt)	0.00	0.00	0.00
Total long-term + C.U. debt (total project-related debt)	20934468.00	23525374.00	25912657.00
Viability ratio	0.78	0.55	0.52
Viability strength	1.86	1.31	1.24
Viability weight	0.35	0.35	0.35
Viability CFI	0.65	0.46	0.43

	FY 2016	FY 2015	FY 2014
Total Composite Financial Indicator Score	2.18	2.33	3.40
Comments	SURS pension continues to be fully reported by the State of Illinois.	The non-employer contributing entity (the State of Illinois) will be required to report the entire NPL on its balance sheet. SURS participating employers will continue to recognize revenue (on-behalf contributions) and	

Federal Compliance

Other Accrediting Agencies

Do not check the Not Applicable box if the data fields are blank.

Accreditor	Status	Effective Start Date	Effective End Date

This question allows additional rows.

Enter any new relationships.

Accreditor	Status	Effective Start Date	Effective End Date

This question allows additional rows.

Academic Term

(Select all that apply)

- Continuous
- Four-one-four
- Modular
- Quarter
- Semester

Trimester

Does the institution have a formal student refund policy?

(Select one)

Yes No

Does the institution report any degree program, certificate or other academic program to the U.S. Department of Education in clock hours for Title IV purposes?

(Select one)

Yes No

If Yes, how many academic programs are reported in clock hours? (select Not Applicable if previous question was answered "No")

Not Applicable

Identify the institution's FY 2014 Three-Year Draft Cohort Default Rate for student loans.

16.00

Enter the percentage of first-time, full-time students receiving Pell Grants.

52.40

Enter the average amount of Pell Grant aid received by these students:

2535.54

Does the institution provide information to students and the public about student achievement?

(Select one)

Yes

No

Student Head Count by Level

	Current Year	Previous Year
Full-time Undergraduate Head Count	965	928
Part-time Undergraduate Head Count	962	1154
Full-time Graduate Head Count	0	0
Part-time Graduate Head Count	0	0

Student Head Count by Category

	Current Year	Previous Year
Certificate Seeking Undergraduate	132	132
Degree Seeking Undergraduate	1482	1384
Post-Baccalaureate Certificate-Seeking	0	0

Post-Baccalaureate Degree-Seeking	0	0
Non-Degree Seeking	313	566

Institutional Head Count

	Current Year	Previous Year
Full-time Faculty	47	46
Part-time Faculty	95	95
Full-time Administration	76	83
Part-time Administration	27	28
Full-time Staff	44	44
Part-time Staff	5	5
Student-to-Faculty Ratio	17.00	17.00

Dual Credit

	Current Year	Previous Year
Total Dual Credit Student Head Count:	364	394
How many dual credits awarded in the academic year 2016-2017?	4356	3860

Certificates & Degrees Awarded

	Current Year	Previous Year
Total Certificates Awarded	129	222
Graduate Certificates Awarded	0	0
Undergraduate Certificates Awarded	129	222
Of the undergraduate certificates listed above, how many are NOT part of an existing degree program?	45	50

	Current Year	Previous Year
Associate's Degrees Awarded	341	313
Bachelor's Degrees Awarded	0	0
Master's Degrees Awarded	0	0
Specialist Degrees Awarded	0	0
Doctoral Degrees Awarded	0	0

Certificate & Degree Programs Offered

	Current Year	Previous Year
Total Number Credit-Bearing Certificates Offered	41	39
Associate's Degree Programs Offered	28	27
Bachelor's Degree Programs Offered	0	0
Master's Degree Programs Offered	0	0
Specialist Degree Programs Offered	0	0
Doctoral Degree Programs Offered	0	0

Distance Education & Correspondence Education

Distance Education and Correspondence Education Stipulation

Approved for distance education courses and programs. The institution has not been approved for correspondence education.

I have reviewed the distance and/or correspondence education stipulation. If incorrect, contact changerequests@hlcommission.org.

Yes

No

Branch Campuses

Please click the button below to view branch campuses reported to HLC.

Name	Status	Address	Open Date	Head Count	Location Type
The Branch Campus	Active	305 Sandburg Dr Carthage, IL 62321	10/15/1974	100-499	In State
The Extension Center	Active	380 East Main St Bushnell, IL 61422	01/01/1996	100-499	In State

I have reviewed the list of branch campuses provided and made any necessary changes using the Location & Campus Update System or HLC's institutional change process.

Yes

No

Additional Locations

Please click the button below to view additional locations reported to HLC.

Name	Status	Address	Open Date	Title IV Eligible	Head Count	Program Type	Location Type
Abingdon/ Avon High School	Active	600 West Martin Abingdon, IL 61410	08/22/2016	Yes		Total Degree	In State
Hamilton	Active	1100	08/22/2016	Yes		50% - 99%	In State

High School		Keokuk Hamilton, IL 62341					
The Annex	Active	209 E. Main Street Galesburg, IL 61401	05/16/2011	Yes	1-99		In State
Warsaw High School	Active	340 South 11th Street Warsaw, IL 62379	08/22/2016	Yes		50% - 99%	In State

I have reviewed the list of additional locations provided and made any necessary changes using the Location & Confirmation Update System or HLC's institutional change process.

Yes

No

Contractual Arrangements

Please click the button below to view contractual arrangements reported to HLC.

There are no contractual arrangements.

I have reviewed the list of contractual arrangements provided and made any necessary changes using HLC's institutional change process.

Yes

No

Consortial Arrangements

Please click the button below to view consortial arrangements reported to HLC.

There are no consortial arrangements.

I have reviewed the list of consortial arrangements provided and made any necessary changes using HLC's institutional change process.

X Yes

___ No