

CARL SANDBURG COLLEGE
(622nd Meeting)
Regular Meeting – January 24, 2008

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, January 24, 2008, at 7:00 p.m.

ROLL CALL:

Present: Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Ms. Shalane Worden, Student Trustee
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative

Absent: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Rev. Jon A. Sibley, Sr.

Others Present: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Tony Bentley, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfeleger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, Mr. Mike Walters, and Ms. Lauri Wiechmann. Others: a representative of the media.

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Item from the Floor: Ms. Robin DeMott introduced Ms. Michelle Anstett, Education Reporter for *The Register Mail*.

Entered Meeting: Reverend Jon Sibley, Sr. entered the meeting at 7:03 p.m.

Consent Agenda-General: Mr. Tom Colclasure moved and Mr. Mike Bavery seconded to approve the following items under the Consent Agenda-General:

- minutes of December 18, 2007, meeting and minutes of January 11 & 12, 2008, meeting of the Board,
- checks as written, signed, and dispersed for the month of December 2007,
- Cosmetology Advisory Committee Members for a two-year time period effective February 1, 2008: Roger Stockman, Missy McCune, Chris Reed-McGill, Jenna Bolin, Amanda Allison, Tiffany Mershon, Lisa Johnson, Jana Gray, Laura Lemley, Al Brewer,
- FY – 2009 Budget Development Calendar.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Consent Agenda-Personnel: Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda-Personnel:

- employment termination of Ms. Barbara Godsil, Coordinator Children’s School, effective January 11, 2008,
- resignation of Mr. Matthew A. Hanson, Industrial Control Technology Instructor, effective January 4, 2008,
- employment termination of Ms. Teresa Courtright, Full-time Dental Hygiene Instructor, effective January 11, 2008,
- employment of Ms. Carla Eagen, Full-time Dental Hygiene Faculty Member (union eligible), Bachelor’s plus 3 year experience, at an annual salary of \$35,070, prorated, with a mandatory summer contract, effective February 1, 2008.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Entered Meeting: Bill Robinson entered the meeting at 7:05 p.m.

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Financial Reports: Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Mini-Treat-
Wind Energy Project-
Status Report: Mr. Samuel Sudhakar, Vice President of Administrative Services and CIO, presented to the Board an update on the Wind Energy Project and a brief status report.

Policy #3.22-
Copyright: Mr. John Huston moved and Dr. D. Wayne Green seconded to approve Board Policy #3.22 on Copyright as amended.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Policy #2.23-
Nepotism: Mr. Mike Bavery moved and Mr. Tom Colclasure seconded to approve Board Policy #2.23 on Nepotism.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Extension of President’s
Contract: Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded to approve President Thomas A. Schmidt’s contract through June 30, 2012, in accordance with its plan implemented in January of 1996.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

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Tuition Formula: Mr. John Huston moved and Mr. Tom Colclasure seconded to approve a tuition formula whereby our future comprehensive in-district tuition rates per credit hour will be between 80 and 100% of the College's most recently audited per capita cost (excluding Bond and Interest Payments). This tuition formula will be inclusive of all fees. This formula will be effective with the fall semester of 2008.

MOTION: On roll call vote, six members voted "Aye"; none voted "Nay"; one absent. Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

Supplemental Retirement Plan: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded to approve a voluntary Supplemental Retirement Plan (SRP) for the benefit of eligible employees, effective January 25, 2008, with an expiration date of March 10, 2008.

MOTION: On roll call vote, six members voted "Aye"; none voted "Nay"; one absent. Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

PRESIDENT: President Schmidt reported that on March 5 and 6 he will attend the Rural Community Economic Development Conference in Peoria, sponsored by the Illinois Institute for Rural Affairs. He said that he has been appointed Vice Chairperson for GREDA and he is embracing Galesburg Regional Economics and is pleased to serve.
President Schmidt distributed three articles. The first being on Wind Power in the USA, second on Yale University and Tuition, and the third on GM and Toyota.
He reported that Mr. Bill Robinson, Mr. Tom Colclasure, and Ms. Shalane Worden will attend the upcoming ACCT Summit in Washington D. C. on February 10-13, 2008, and he appreciates their efforts in attending this Summit.
President Schmidt said that this morning Methode Electronics Plant in Carthage announced that they will be laying off 450 employees at their facility.

VICE PRESIDENT OF STUDENT SERVICES: Mr. Steve Norton reported that the Career Fair will be held March 7 at CSC for high school sophomores and

juniors. This fair is always well attended and quite successful. He said that the Admissions Staff is very busy and he appreciates their efforts. CSC will host the IHSA Sectional Speech Competition in March; we will sponsor a Concert at the Orpheum in February; and the Olympic Conference Art Show will be held at CSC. Norton said that the Men and Women's Basketball Teams will play Blackhawk East on January 31 at CSC.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES & CIO:

Mr. Samuel Sudhakar reported that CSC has partnered with Apple on the iTunes University Initiative. We are the first community college in Illinois to be accepted into this program. This program will allow faculty to host audio and video content on iTunes University servers and allow students to access content through WebCT. Sudhakar said that CSC will be starting the implementation of the Datatel's Active Campus Portal which will take our current portal *mySandburg* to a higher level and allow students, faculty, and staff to access their information through a single interface. Sudhakar reported that the Physical Plant Team has been busy over the last month with maintenance and renovation projects at all campus locations. Carpeting will be installed in the lower C-Hallway during a couple of weekends in February. The Environmental Services Team has worked on implementing the Illinois Smoking Ban that went into effect on January 1. The Business Office team has implemented electronic deposit of accounts payable checks for employees and is currently working on electronic deposits for our vendors.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Dr. Lori Sundberg said that the spring term is under way and things are going well. Sundberg reported that we cancelled 30 percent fewer courses than we did last fall. We are looking into a better structure to build schedules for the next fall. She reported for HR that we now have a new online training program up and running educating our employees in regard to preventing Sexual Harassment. This online computer training program is designed to allow faculty and staff an easier and more efficient way to complete the required training. This is the first time we have had an online training program and she thanked the HR Department.

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ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Gena Alcorn, Ms. Sherry Berg, and Ms. Carol Kreider.

STUDENT
REPRESENTATIVE:

Ms. Shalane Worden reported that SGA recently had the hypnotist Carter on campus and that in recognition of Black History Month Jim Lucas will speak on February 11 at noon in the Crist Student Center. His speech is entitled "*Reflections.*" Worden said that SGA Elections will be held in April and the SGA will also have an American Idol competition in April.

BOARD REPORTS:

Mr. Bill Robinson reported that Mr. Tom Colclasure, Ms. Shalane Worden, and he will attend the upcoming ACCT Summit in Washington D. C.

FACULTY
REPRESENTATIVE:

Ms. Barb Kirchgessner reported that the CSC Jazz Concert Series will have the Rodrigo Villanueva Jazz Quartet perform on February 15. This quartet features Galesburg native John Tate. Kirchgessner reported that Ms. Kathy Secrist and she will be taking twenty Cosmetology students to competition this Sunday in Chicago.

STAFF
REPRESENTATIVE:

Ms. Lori Shay said that the LRC is hosting a sculpture by former student and current employee Mr. Lee Gabbert. The wood piece is titled "*Wayfaring Stranger*" and is displayed across from the circulation desk. Gabbert is majoring in Art Education at Monmouth College and plans to teach K-12 students. He is currently working as a part-time security guard for CSC. Shay said that due to Carhartt closing here in Galesburg, Student Services held a workshop for Carhartt employees on January 18. Representatives from Student Services spoke about what Carl Sandburg College has to offer and how we are willing to help them be successful here at CSC. Members from Developmental Education, Academic Services, Job Services, and Technical Support were also on hand to speak to the group. Illinois State Employee Service presented at the workshop. Shay reported that the Academic Challenge will be held on Tuesday, February 5 at The Branch Campus and on Thursday, February 7 at the Main

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Campus. Lastly, Shay said that Massage Therapy students are giving massages (at reduced rates) beginning Friday, January 18.

Closed Session
8:56 p.m.:

Mr. Tom Colclasure moved and Rev. Jon Sibley, Sr. seconded a request for a Closed Session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employee of the public body; to consider the purchase or lease of real estate for the use of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

RECONVENE
9:10 p.m.:

The Regular Meeting of the Board reconvened at 9:10 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Shalane Worden, Student Trustee

Absent: Mr. Jack P. Ball, Vice Chairperson
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative

ADJOURNMENT
9:11 p.m.:

Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.