

CARL SANDBURG COLLEGE
(616th Meeting)
Regular Meeting – July 26, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in Room 19 of The Branch Campus, Carthage, Illinois, on Thursday, July 26, 2007, at 7:30 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Lori Shay, Staff Representative

Absent: Ms. Shalane Worden, Interim Student Trustee
Ms. Barb Kirchgessner, Faculty Representative

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Marnie Dugan, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfleiger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, and Dr. Connie Thurman. Faculty: Dr. Ken Grodjesk. Others: Mr. Eric Anderson, Mr. Jeff Roepsch, Mr. Martin Franken, Mr. Flint Kage, Ms. Wendy Stipp, and Mr. Tom Rapp.

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Oath of Office: Mr. Bill Robinson, Chairperson, administered the *Oath of Office* to Ms. Lori Shay, Staff Representative. The Board acknowledged Ms. Shalane Worden as Interim Student Trustee and Ms. Barbara Kirschgessner as Faculty Representative.

Consent Agenda-General: Mr. John Huston moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda-General:

- minutes of June 28, 2007, meeting of the Board,
- checks as written, signed, and dispersed for the month of June 2007,
- Dental Hygiene Advisory Committee Members for a two-year time period effective August 1, 2007: Jennifer Benge, Dr. Kandy Sayers, Dr. Brad Randolph, Jane Nevill, Jill Biddle, Sheri Chandler, Amy Schroeder-Kline, Dr. Tim Bockenstedt, Dr. Rhonda VanSpeybroeck, Dr. John Bicego, Leann Koelker, Dr. Richard VanAmerongen, Dr. Dale Fehr, and Dawn VanHuizen.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Student Trustee “Absent”; Faculty Representative “Absent”; Staff Representative voted “Aye.”

Consent Agenda-Personnel: Mr. Tom Colclasure moved and Mr. Mike Bavery seconded to approve the following items under the Consent Agenda-Personnel:

- employment of Ms. Marcy Greshmam, Administrative Assistant at The Branch Campus (union eligible), reflecting Clerical, Level II, Address 0, at an annual salary of \$17,400, prorated, effective August 1, 2007,
- resignation of Dr. Nibedita Sanyal, Full-time Chemistry Instructor, effective July 20, 2007,
- employment of Ms. Carissa Murphy, Full-time tenure track Accounting Instructor (union eligible), reflecting a Masters Degree, Address 5, at an annual salary of \$38,910, effective August 1, 2007.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Student Trustee “Absent”; Faculty Representative “Absent”; Staff Representative voted “Aye.”

Financial Reports: Mr. Jack Ball moved and Mr. Tom Colclasure seconded that the minutes reflect receipt of the financial reports.

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MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Student Trustee “Absent”; Faculty Representative
“Absent”; Staff Representative voted “Aye.”

Mini Treat – Bright Minds
Internship Program: Heard a presentation on “*Logistics and Supply Chain
Management*” from Martin Franken, Galesburg High School; Flint
Kage, West Central High School; Wendy Stipp, Abingdon High
School; and Tom Rapp, Carl Sandburg College. This presentation
was in conjunction with the Bright Minds Internship Program they
participated in at CSC this summer. Mr. Samuel Sudhakar, Vice
President of Technology Services; and Dr. Ken Grodjesk,
Education Instructor; serve as the Bright Minds mentors.

Building Demolition: Mr. John Huston moved and Rev. John Sibley, Sr. seconded to
approve to award a contract for the demolition of the College
property at 398 E. Main Street, Bushnell, Illinois, to Joe Coleman
Salvage & Demolition of Pana, Illinois, in the amount of \$48,720.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Student Trustee “Absent”; Faculty Representative
“Absent”; Staff Representative voted “Aye.”

Guaranteed Energy Savings
Contract-Phase IV: Mr. John Huston moved and Mr. Mike Bavery seconded to
approve the final contract with Johnson Controls, Inc. to
accomplish the scope of work contained within the Guaranteed
Energy Savings Contract – Phase IV in the amount of \$2,642,487
for Facility Improvement Measures (FIMS), plus \$499,042 for a
ten (10) year Service Agreement for a grand total contract value of
\$3,141,529.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Student Trustee “Absent”; Faculty Representative
“Absent”; Staff Representative voted “Aye.”

Debt Certificates-Series
2007A: Mr. Jack Ball moved and Mr. John Huston seconded to approve
the resolution for the issue of \$2,640,000 Debt Certificates, Series
2007A to accomplish the Facility Improvement Measures (FIMS)
contained within GESC – Phase IV.

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MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Student Trustee “Absent”; Faculty Representative
“Absent”; Staff Representative voted “Aye.”

Debt Certificates-Series
2007B:

Mr. Tom Colclasure moved and Mr. Jack Ball seconded to approve
the resolution for the issue of \$400,000 Taxable Debt Certificates,
Series 2007B to accomplish the Ten (10) Year Service Agreement
associated with GESC – Phase IV.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Student Trustee “Absent”; Faculty Representative
“Absent”; Staff Representative voted “Aye.”

BINA Hearing Order:

Mr. John Huston moved and Mr. Tom Colclasure seconded to
approve the order calling for a Public Hearing concerning the
intent to sell not to exceed \$3,100,000 General Obligation Funding
Bonds to accomplish the scope of work authorized within GESC –
Phase IV.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Student Trustee “Absent”; Faculty Representative
“Absent”; Staff Representative voted “Aye.”

Employment of Full-time
Chemistry Instructor:

Mr. Mike Bavery moved and Mr. John Huston seconded to
approve the employment of Ms. Pradeepa David, Full-time
Chemistry Instructor (union eligible), reflecting a Master’s Degree,
Address 1, at an annual salary of \$35,500, effective August 1,
2007.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Student Trustee “Absent”; Faculty Representative
“Absent”; Staff Representative voted “Aye.”

PRESIDENT:

President Schmidt reported that last month the Board approved the
new Mission Statement and it will now be placed on the back two
pages of the Board Book.
He said that the ICCB Recognition visit was conducted Tuesday
and Wednesday of this week. This accreditation visit takes place
every five years. President Schmidt thanked everyone for

preparing the prep materials for the visit. At the close out meeting, there were no major findings and some minor tweaking that needs to be done in some areas. There were many “Best Practices” and two of those were the Envoy Program and Dual Credit Classes. In four weeks, a draft report should be made available to CSC. Datatel software made a huge impact on how well things were being done at CSC.

A fall Board Retreat was discussed and it was decided by the Board to have the Retreat on September 21 and 22 at CSC. He said that our legal council is currently reviewing the Risk Management Policy.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that the fall Faculty Workshops have been scheduled for August 15 (Carthage) and August 16 (Galesburg). He invited everyone to attend and the keynote speaker will be Mr. John Wagner on “*Take This Job & Love It.*”

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported the Student Services staff is preparing for the fall semester. He said that they are leaving no rock unturned to increase enrollment. He reported that in line with the *Strategies and Beliefs*, the College is considering Men’s and Women’s Soccer teams.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported that the Economic Impact Study Report that was done by ICCB and Northern University should be done in 30 days. She said that HR will be offering a new Identity Theft Program to employees. It should be ready in October. There will be a cost to employees. Lastly, Sundberg reported that we received the Platinum Award for Combined Charities.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that The IT Team is busy preparing to welcome students, faculty, and staff back to campus for the new academic year. Starting this fall semester, students, faculty and staff will be able to get photo ID cards in the library. He said that

we would also like to issue the Board of Trustees ID cards. If you come in between 6:00 p.m. and 6:45 p.m. before the August 23 Board Meeting, we will take your picture and get you an ID card. Sudhakar reported that the Administrative Computing Team, Student Services, the Foundation, and HR Teams are in the process of implementing eAdvising, Retention Alert, Colleague Advancement, and HR Workflow. These modules will enable us to streamline our processes and enhance the services that we provide our students, faculty, and staff. Sudhakar said that the LaHarpe Board voted last week to join Project SafeGuard for Disaster Recovery. We welcome them as the fifth school to join the initiative. Lastly he reported that the Faculty Peer Group members Mr. Tony Paris, Ms. Diana Norris, and Ms. Linda Lee attended the Blackboard World conference in Boston two weeks ago and have come back with some great ideas for fellow faculty members.

ADMINISTRATIVE
REPORTS:

The following administrator gave a report: Dr. Connie Thurman.

BOARD:

Mr. Bill Robinson reported that he recently attended the Public Meeting on the Galesburg Logistic Park. He said it was a very good meeting and that President Schmidt spoke.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the next ICCTA Meeting will be September 14 & 15 in Champaign. Huston reported that he is the State Education Chairman for the ICCTA.

STAFF
REPRESENTATIVE:

Ms. Lori Shay thanked the Board and President Schmidt for the opportunity to serve as Staff Representative to the Board. She said that every department was busy gearing up for the new school year. Shay reported that the Adult Education Department is working on Title III. This coming year they will be piloting the Title III changes for reading classes and analyzing the effect for future revisions. Last year they piloted Math and made revisions. Lastly, she said that she will be e-mailing the departments monthly to see if they have any news worthy items for her to report on at the Board meetings.

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Closed Session
9:20 p.m.:

Mr. Mike Bavery moved and Mr. Tom Colclasure seconded a request for a Closed Session to consider “pending and imminent” litigation; to consider the purchase or lease of real estate for the use of the public body; to discuss collective negotiating matters between the public body and its employees or their representatives; to discuss the performance of specific employees of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Student Trustee “Absent”; Faculty Representative “Absent”; Staff Representative voted “Aye.”

RECONVENE
10:23 p.m.:

The Regular Meeting of the Board reconvened at 10:23 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.

Absent: Ms. Shalane Worden, Interim Student Trustee
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative

ADJOURNMENT
10:24 p.m.:

Rev. John Sibley, Sr. moved and Mr. Tom Colclasure seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.