

# CARL SANDBURG COLLEGE

(585<sup>th</sup> Meeting)

Regular Meeting – March 24, 2005

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, March 24, 2005, at 7:00 p.m.

ROLL CALL:

Present: Mr. Thomas H. Colclasure, Chairperson  
Dr. D. Wayne Green, Vice Chairperson  
Mr. John A. Kraus, Secretary  
Ms. Gayla J. Pacheco  
Ms. Meghan Kennedy, Student Representative

Absent: Mr. John T. Huston  
Mr. Bruce A. Lauerman  
Ms. Nancy L. Youngquist

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Dennis Anderson, Mr. Larry Benne, Ms. Sherry Berg, Ms. Sally Day, Ms. Robin DeMott, Ms. Gwen Koehler, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfeiger, Ms. Marg Rogers, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Mr. Mike Walters, and Ms. Lora Wright. Faculty: Ms. Diana Billeter, Faculty Representative; and Mr. James Graham. Staff: Ms. Angela Strom, Staff Representative. Others: Mr. William Robinson, CSC Women's Basketball Team, Coaches, and a representative of the media.

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Entered Meeting: Mr. John Huston, Trustee, entered the meeting at 7:04.

Resolution of Recognition –  
Women’s Basketball Team: Mr. John Kraus moved and Dr. D. Wayne Green seconded to approve a Resolution of Recognition in honor of the CSC Women’s Basketball Team for their significant accomplishments and excellent representation of the College at the NJCAA Division II national tournament in Phoenix, Arizona. The team presented the trophies to the school.

MOTION: Voice vote – motion carried.

Presented ICCTA  
Certificate: Mr. Thomas Colclasure, Chairperson, presented a certificate to Ms. Meghan Kennedy from the ICCTA announcing that she is the recipient of the 2005 Gigi Campbell Trustee Excellence Award. Kennedy will receive a special plaque and a \$500 scholarship at the annual awards banquet in Chicago in June.

Consent/Non-Personnel: Dr. D. Wayne Green moved and Ms. Gayla Pacheco seconded to approve the following items under the Consent Agenda/Non-Personnel:

- minutes of February 24, 2005, meeting of the Board,
- bills for the month of February 2005,
- appointment of Computer Information Systems Advisory Committee: Mr. Arthur Spires, Mr. Dan Morrison, Mr. Rob Sparling, Mr. Kevin Gerard, Mr. Cal Palmer, Ms. Laura Appel, Mr. Mark Rogers, Mr. Don Hickey, Ms. Jenny Clyatt, Ms. Wendy Gibson, Mr. Kevin McLaren, Mr. Dale Brock, Mr. Andy Becker, Mr. Orlee Lucero, and Ms. Vicky Miller.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Consent/Personnel: Mr. John Kraus moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda/Personnel:

- sabbatical leave to Mr. Tim Pahel for the 2005-2006 academic year to pursue a Doctorate Degree at the University of Iowa as allowed in the Professional Negotiations Agreement.

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MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”  
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Financial Reports: Dr. D. Wayne Green moved and Ms. Meghan Kennedy seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay.”  
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Mini Treat – CSC  
 Honors Program: Heard an informational presentation from Mr. James Graham, Associated Dean of Social and Behavioral Sciences, on the CSC Honors Program.

Program Fees: Mr. John Huston moved and Dr. D. Wayne Green seconded to approve the implementation of program fees as listed below for the fall 2005 semester. The fees would be assessed for the courses with the following prefixes on a per credit hour basis:

			DMS	10.00
ACC	\$ 5.00		DTP	10.00
NAD	10.00		ELT	10.00
AUB	5.00		EMT	10.00
AUT	5.00		MRI	5.00
BOC	5.00		MTL	10.00
BLA	5.00		MTS	10.00
BUS	5.00		NLT	7.50
CHD	10.00		NUA	5.00
CIS	10.00		NUP	10.00
COS	7.50		SEC	5.00
CRM	5.00		RDT	10.00 <b>*except CT 5.00</b>
DHG	10.00		RDL	10.00
DRF	10.00		WEL	10.00
			<b>*(RDT 250, RDT 252, RDT 255, RDT 262-\$5.00)</b>	

- Private music courses would be assessed a music fee in the following manner:
1. Students NOT actively pursuing an AFA Degree - \$125.00 per credit hour.
  2. Students actively pursuing an AFA Degree - \$25.00 per credit hour. This rate will be applied to the 8 credit hours required in the AFA Degree.

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MOTION: On roll call vote, five members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Nay"; Student Representative voted "Nay."

PRESIDENT: President Schmidt reported that today he and Mr. Tom Colclasure each had five minutes to speak at Speaker Madigan's Budget Summit hearing at Western Illinois University. Representatives Moffitt, Myers, Tenhouse, and Watson (Jacksonville) were present at the hearing. They were able to speak about Title III and the Wireless Wide Area Network proposal. President Schmidt said that he was proud to announce that Mr. Wendel Hunnigan was nominated as Faculty of the Year.

DEAN OF HUMAN  
RESOURCES/  
ORGANIZATIONAL  
DEVELOPMENT:

Dr. Sundberg reported that CSC received the Title III Grant award from the U. S. Department of Education. The award amount is \$365,000 per year for five years and will take effect October 1, 2005. Dr. Sundberg stated that today we heard that the TRIO SSS Grant was refunded. Lastly, Dr. Sundberg reported that the HR Department will be meeting with the Datatel consultant next week on HR Reporting.

VICE PRESIDENT OF  
ACADEMIC SERVICES:

Mr. Larry Benne reported that with the transition into Colleague the College will now be able to audit each degree. Benne stated that Colleague will also allow students to monitor their progress in each program. This is a tremendous service to students. Benne said that the Advisory Committees will most likely have to change their spring meetings to fall meetings to offer their recommendations concerning CSC programs. This will enable CSC to implement changes in the spring.

VICE PRESIDENT OF  
STUDENT SERVICES:

Mr. Steve Norton reported that Annual Job Fest will be held on April 7. Norton said that over 50 employers and organizations will be in attendance. The Fest is free and open to the public. He stated it is a wonderful opportunity for people to get help with their resumes, etc. and to view the various career opportunities. Norton stated that he would to publicly thank the Foundation for their assistance in raising money for the Women's Basketball Team and

their trip to Nationals. He said that funding for well over half of the trip came from new dollars. He also thanked everyone for attending the reception honoring the team which was held tonight in the Crist Student Center. Norton said that the team demonstrated everything that is RIGHT with college athletics. He also stated that the team represented the College in an honorable fashion in Phoenix at the tournament. Lastly, Norton reported that he thought the CSC team was the only team in Phoenix who completely funded the purchase of their new uniforms themselves.

VICE PRESIDENT OF  
TECHNOLOGY  
SERVICES:

Mr. Samuel Sudhakar reported that Colleague Implementation is going well. CSC is now concentrating on the Student Modules, Admissions, Registration, Accounts Receivables, Cash Receipts, and Financial Aid all of which are scheduled to go live in April. He stated that he appreciates the efforts put forth by all the team leaders and their teams. Sudhakar said that CSC received four proposals in response to the Request for proposals for the Wireless Network. After reviewing all the proposals, it appears that the lowest bidder has the best proposal. He said that this morning they visited Derby Tech Works of East Moline (lowest bidder). Sudhakar reported that the Faculty Peer support group training is going well. Dr. Ken Grodjesk, Ms. Linda Lee, and Mr. Tony Paris are putting forth sincere efforts in training fellow faculty on the use of online course management and technology in the classroom.

ADMINISTRATIVE  
REPORTS:

The following administrators gave reports: Mr. Dennis Anderson, Ms. Sherry Berg, and Ms. Gwen Koehler.

ICCTA  
REPRESENTATIVE:

Mr. John Huston reported that the March 11 & 12 ICCTA Seminar was held in Lisle, Illinois. The Seminar focused on the "Home Schooling Impact on the Community College." Huston said that home school students know more about the community college system than we know about them. The home school student is very impressed with the service the community college gives to these special students. Huston also said that most home school students take advantage of dual enrollment classes that the colleges offer. Huston reported that the Mayor of Lisle proclaimed March 11, 2005, as Community College Day at the Seminar. Huston

reminded newly elected trustee candidates that at the ICCTA Annual Convention in Chicago in June there will be a "New Trustee Orientation" session. Huston stated that the ICCTA Lobby Day will be held May 4 in Springfield. A dinner will be held the night before with Representative Kevin McCarthy, Chair of the House Higher Education Committee. Huston welcomed Mr. William Robinson, candidate for the upcoming Trustee Election on April 5. Lastly, Huston stated that Mr. Jack Ball, another candidate for trustee, recently visited him in Carthage to view the area and The Branch Campus. Huston reminded everyone to execute their right to vote on April 5.

STAFF

REPRESENTATIVE:

Ms. Angela Strom reported that the All College Walk will be on April 15. Strom also said that 10K-A-Day will be coming in April. The 10K-A-Day is a simple and inspirational program to boost your physical activity every day. It is a four week physical activity program that uses a pedometer to track your steps.

STUDENT

REPRESENTATIVE:

Ms. Meghan Kennedy reported that she attended the SAC Meeting in Lisle on March 11 & 12. SAC on the most part prepared for the upcoming Student Lobby Day. They also discussed that Harper College is proposing a four year degree at their college.

FACULTY

REPRESENTATIVE:

Ms. Diana Billeter reported that Faculty Assembly just met and Curriculum Committee dropped three CIS courses and one Library Science was dropped. The Tenure Committee changed verbage in the Policy, Regulation and Procedure Manual to reflect restructuring. Billeter said that the Student Services Committee has a survey coming soon. Lastly, she reported that the Faculty Council will have nominations for the new committees done next Tuesday and the ballot will go out next week.

BOARD REPORTS:

Dr. D. Wayne Green reported at the ICCTA Seminar the Association approved the FY 2006 budget, which includes no dues increase for the third year in a row The Association will also try to make a bigger point of the seminars and what is coming in the future to draw more attendance.

Ms. Gayla Pacheco reported that she is on the ICCTA Awards Committee and knows how tough the competition is for the

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awards. Pacheco congratulated Ms. Meghan Kennedy on her award and stated that it is quite an honor to be selected. Mr. Tom Colclasure reported that he attended Speaker Madigan's Budget Summit hearing at Western Illinois University with President Schmidt. He stated it was an honor to speak for CSC and that few were selected to speak. He also said that Ms. Blanche Shoup did an excellent job speaking at the hearing. Colclasure told the board that the College had received cards of appreciation from Mr. Geoff Obrzut, ICCB, and Mrs. Theresa Sanford for the memorials sent on the recent loss of their loved ones.

Closed Session  
9:20 p.m.:

Dr. D. Wayne Green moved and Ms. Meghan Kennedy seconded a request for a Closed Session to consider "pending" litigation and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, five members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Representative voted "Aye."

RECONVENE  
9:39 p.m.:

The Regular Meeting of the Board reconvened at 9:39 p.m.

ROLL CALL:

Present: Mr. Thomas H. Colclasure, Chairperson  
Dr. D. Wayne Green, Vice Chairperson  
Mr. John T. Huston  
Mr. John A. Kraus, Secretary  
Ms. Gayla J. Pacheco  
Ms. Meghan Kennedy, Student Representative

Absent: Mr. Bruce A. Lauerman  
Ms. Nancy L. Youngquist

ADJOURNMENT  
9:40 p.m.:

Mr. John Kraus moved and Dr. D. Wayne Green seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.