

CARL SANDBURG COLLEGE

(542nd Meeting)

Regular Meeting – November 15, 2001

PUBLIC HEARING: The public hearing on Notice of Intent to Issue Funding Bonds was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, November 15, 2001, at 7:00 p.m. Mr. Bruce A. Lauerman, Chairperson, called the public hearing for Carl Sandburg College District 518 to order at 7:00 p.m. and turned the meeting over to Mr. Thomas Schmidt, Vice President of Business Services. Following discussion on the Notice of Intent to Issue Funding Bonds, Chairperson Lauerman declared the public hearing closed at 7:06 p.m.

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, November 15, 2001, at 7:08 p.m.

ROLL CALL: Present: Mr. Bruce A. Lauerman, Chairperson
Mr. John T. Huston, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Gayla J. Pacheco
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Robin DeMott, Ms. Jill Johnson, Mr. David Kellogg, Ms. Gwen Koehler, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Gerry Scherer, Mr. Thomas Schmidt, Ms. Shelle Summers, and Ms. Lora Wright. Faculty: Mr. Dan Yassenko, Faculty Representative. Others: Mr. Eric Anderson, Harris Trust & Savings Bank; and representatives of the media.

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Consent/Non-Personnel: Dr. D. Wayne Green moved and Mr. John Kraus seconded approval of the following items under the Consent Agenda/Non-Personnel:

- minutes of October 25, 2001, Meeting of the Board,
- bills for the month of October 2001.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Financial Reports: Ms. Nancy Youngquist moved and Mr. John Kraus seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

EXECUTIVE SESSION

7:12 p.m.: Dr. D. Wayne Green moved and Mr. John Kraus seconded a request for an Executive Session for the purpose of discussing minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

RECONVENE

7:18 p.m.: Dr. D. Wayne Green moved and Mr. John Kraus seconded to reconvene the regular meeting of the Board at 7:18 p.m.

MOTION: Voice vote – motion carried.

ADJOURNMENT

7:19 p.m.: Mr. John Huston moved and Ms. Nancy Youngquist seconded that the meeting be adjourned and appointed Dr. Donald Crist as Chair Pro-tem.

MOTION: Voice vote – motion carried.

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Call to Order of
Organizational Meeting: The 543rd meeting of the Board of Trustees was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, November 15, 2001, at 7:20 p.m.

ROLL CALL: Present: Mr. Bruce A. Lauerman, Chairperson
Mr. John T. Huston, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Gayla J. Pacheco
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Robin DeMott, Ms. Jill Johnson, Mr. David Kellogg, Ms. Gwen Koehler, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Gerry Scherer, Mr. Thomas Schmidt, Ms. Shelle Summers, and Ms. Lora Wright. Faculty: Mr. Dan Yassenko, Faculty Representative. Others: Mr. Eric Anderson, Harris Trust & Savings Bank; and representatives of the media.

Motion to Elect Chairperson: Dr. D. Wayne Green nominated and Ms. Nancy Youngquist seconded the nomination of Mr. John Huston as Chairperson of the Board. Dr. D. Wayne Green moved and Ms. Nancy Youngquist seconded that nominations be closed and that an unanimous ballot be cast for Mr. John Huston as Chairperson of the Board.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Mr. John T. Huston presided as the newly elected Chairperson of the Board.

Presentation of Certificate: Mr. John Huston presented a certificate of appreciation to Mr. Bruce Lauerman for his services as Chairperson of the Board for the 2000-2001 year.

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Motion to Elect
Vice Chairperson:

Ms. Nancy Youngquist nominated and Mr. Bruce Lauerman seconded the nomination of Ms. Gayla Pacheco for Vice Chairperson of the Board. Ms. Nancy Youngquist moved and Dr. D. Wayne Green seconded to close nominations and cast a unanimous ballot for Ms. Gayla Pacheco as Vice Chairperson of the Board.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Motion to Elect
Secretary:

Dr. D. Wayne Green nominated and Mr. Bruce Lauerman seconded the nomination of Mr. Tom Colclasure for Secretary of the Board. Ms. Nancy Youngquist moved and Dr. D. Wayne Green seconded to close nominations and cast a unanimous ballot for Mr. Tom Colclasure as Secretary of the Board.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Motion to Appoint
Recording Secretary:

Dr. D. Wayne Green nominated and Mr. John Kraus seconded the nomination of Ms. Mary K. Buckingham as Recording Secretary of the Board.

MOTION:

Voice vote – motion carried.

Motion to Appoint
Treasurer:

Mr. Bruce Lauerman moved and Mr. John Kraus seconded the nomination of Mr. Thomas Schmidt as Treasurer of the Board.

MOTION:

Voice vote – motion carried.

Time and Place for
Board Meetings:

Mr. John Kraus moved and Ms. Nancy Youngquist seconded the motion designating the fourth Thursday of each month at 7:00 p.m. in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, as the time and place to hold Board meetings during 2002, unless otherwise designated by the Board of Trustees.

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MOTION: Voice vote – motion carried.

Consent/Personnel:

Mr. Bruce Lauerma moved and Mr. John Kraus seconded the following items under the Consent Agenda/Personnel:

- resignation of Ms. Julie Van Fleet, Project Director of the TRIO Student Support Services, effective October 26, 2001,
- establishment of a full-time Technical Level II position, reporting to the Director of the Foundation, effective January 1, 2002, this position will be fully funded by the Carl Sandburg College Foundation,
- granted a one year unpaid leave of absence to Ms. Rhonda Cook, Personnel Assistant effective November 27, 2001,
- approval of requests to participate in the Supplemental Retirement Incentive Program for voluntary separation: James Lindrothe (January 15, 2002), Beverly Braniff (May 31, 2002), Geraldine Scherer (June 30, 2002), Donna Eaves (June 30, 2002), James Macdonald (June 30, 2002), David Wujek (July 31, 2002), Nancy Bailey (August 31, 2002), Shirley Pritchard (August 31, 2002), Larry Schroeder (December 30, 2002), and Theodore Mottaz (December 30, 2002),
- employment of Mr. Robert Hall, Third Shift Custodian, effective November 25, 2001, at an annual salary of \$16,390 prorated, reflecting a Level I Physical Plant position at a schedule address #2,
- employment of Ms. Virginia Chatten, Business Office Clerk/Secretary, effective November 16, 2001, at an annual salary of \$15,570 prorated, reflecting a Secretarial Support Level II with a schedule address of #3.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Refunding of Insurance Reserve Fund Bonds:

Dr. D. Wayne Green moved and Mr. John Kraus seconded the approval of the resolution for the issuance of \$840,000 in refunding bonds, to refinance the remainder of the Series 1992 bonds yet outstanding, and the establishment of the appropriate escrow account to facilitate this transaction.

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MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Governmental Account
Standard Board (GASB)
#35 Resolution:

Dr. D. Wayne Green moved and Mr. Bruce Lauerman seconded approval of the resolution stipulating its determination as to how the College will report/record its local property tax proceeds.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Notice of Intent to Increase
Tax Levies/Resolution:

Dr. D. Wayne Green moved and Mr. John Kraus seconded the resolution in accordance with Chapter 110 ILCS Section 805/3-14.3 of the Public Community College Act informing the public of a notice of intent to increase tax levies and publication of the resolution.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Tentative Tax Levies/
Resolution:

Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded the resolution adopting the tentative tax levies.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative “Absent”; Student Representative voted-“Yea.”

Renewal Health and
Dental Insurance Program:

Tabled Agenda item #12.

PRESIDENT:

Dr. Donald Crist reminded the Board that the December Board Meeting would be held on Thursday, December 20th at 7 p.m. Crist invited the Trustees to the “All School Holiday Luncheon” which will be held on December 14th at twelve noon.

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DIRECTOR OF
FOUNDATION:

Ms. Shelle Summers reported that the Fall Extravaganza was successful in raising over \$23,000. Summers said that the event was larger than last year (200 participants) and the silent auction raised over \$5,000. Summers recognized the major sponsors: Azer Clinic, Phillips Swager Associations, and Cleveland Insurance Group and Marsh Advantage America. Plans are already in progress for next year's event to be held November 9, 2002, at Soangetaha Country Club. Summers also reported that OSF St. Mary Medical Center recently established a new scholarship for second-year ADN students. The award will provide full tuition and fees for a student with a GPA of 3.0 or higher. Recipients will receive a full-time position upon graduation and sign an agreement to work at OSF St. Mary Medical Center for two years.

DEAN OF TECHNOLOGY
SERVICES:

Mr. Dennis Maurer reported on behalf of Mr. Samuel Sudhakar that the Sandburg Education Network is pleased to announce it has a new member, the Abingdon School District. Maurer also stated that the Sandburg Education Network would be holding an Advisory Committee meeting on December 13th at 10:00 a.m.

DIRECTOR OF CABI:

Mr. Larry Benne reported on behalf of Ms. Diana Billeter that CABI was given a Special Recognition Award from KCCDD at their annual awards reception. This award was given for providing financial assistance and training needed for KCCDD to obtain their ISO 9000 certification. Beginning January 2002 Billeter will take over the president position in the ICCEDA organization (Illinois Community College Economic Development Association). Benne also reported that all the Pro Engineer trainers who are utilizing the ETC for Maytag are extremely complimentary of the ETC facility. They state, "It is the best facility they have taught in."

VICE PRESIDENT OF
BUSINESS SERVICES:

Mr. Tom Schmidt reported that he would like to praise the support team of the Physical Plant for their excellent work throughout all the recent construction on campus. Schmidt gave an update on construction projects campus wide. He reported that the elevator is now operational and there is power at The Annex. Schmidt stated that hopefully in the next three weeks The Annex would be completely inhabited. Schmidt thanked everyone involved for their patience they have demonstrated through this construction.

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VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that regular spring registration has begun. Norton thanked everyone for his or her diligent work. Norton reported that a dozen additional staff members would be helping so that students do not have to wait during registration.

STUDENT
REPRESENTATIVE:

Mr. Jed Strom reported that the Student Government Association was very busy. Last week they sold baked goods for the United Way. Strom reported that the SGA was currently planning a December trip to Chicago.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that he and Dr. D. Wayne Green recently attended a New Trustees Institute in Springfield, which also included an evening at the Governor's Mansion. Huston reported that at the ICCTA Seminar in Chicago November 10th Trustees were presented with an update on the Open Meeting and Illinois Gift Ban Acts. Huston distributed a proposed resolution for increased capital funding for the Illinois Community College System over the next five years. This resolution will be put on the December board meeting Agenda.

BOARD
REPRESENTATIVE:

Dr. D. Wayne Green stated that the New Trustees Institute began two years ago.

EXECUTIVE SESSION
8:07 p.m.:

Ms. Nancy Youngquist moved and Dr. D. Wayne Green seconded a request for an Executive Session for the purpose of reviewing minutes of closed meetings, discuss collective negotiating matters between the public body and its employees, discuss the purchase and/or acquisition of real property for the use of the public body, and to consider the employment of specific employees of the public body.

MOTION:

Voice vote – motion carried.

RECONVENE
9:26 p.m.:

The Regular Meeting of the Board reconvened at 9:26 p.m.

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ROLL CALL: Present: Mr. John T. Huston, Chairperson
Ms. Gayla J. Pacheco, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Bruce A. Lauerman
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

MINUTES OF
CLOSED MEETINGS: The Board of Trustees reported that after reviewing minutes of
Closed Meetings it was determined the need for confidentiality still
exists for these minutes.

PRESIDENTIAL SEARCH: The Board of Trustees stated that the College would begin a
presidential search. The College will advertise nationally.

ADJOURNMENT
9:28 p.m.: Mr. John Kraus moved and Ms. Nancy Youngquist
seconded that the meeting be adjourned to the next regular meeting
of the Board or to the call of the Chairperson.

MOTION: Voice vote – motion carried.