

CARL SANDBURG COLLEGE

(525th Meeting)

Regular Meeting – July 27, 2000

CALL TO ORDER:

The regular meeting of the Board of Trustees of Carl Sandburg College was held in Room 19 at the Branch Campus, Carthage, Illinois, on Thursday, July 27, 2000, at 7:00 p.m.

ROLL CALL:

Present: Mrs. Nancy L. Youngquist, Chairperson
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Bruce A. Lauerman

Mr. Josh Gibb, Student Representative

Absent: Mr. John T. Huston, Vice Chairperson
Mrs. Gayla J. Pacheco, Secretary
Mr. Thomas H. Colclasure

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Carol Gronewold, Ms. Jill Johnson, Ms. Gwen Koehler, Mr. Steve Norton, Ms. Lora Powell, Mr. Thomas Schmidt, Mr. Samuel Sudhakar, Ms. Lori Sundberg, Ms. Shelle Summers, and Mr. Michael Walters. Faculty: Ms. Mary Robson, Faculty Representative. Others: Ms. Bev Braniff, Ms. Jan Lundeen, Mr. Larry Wright, and representatives of the media.

Mrs. Nancy L. Youngquist, Chairperson, called the bond issuance notification act public hearing for Carl Sandburg College District 518 to order and turned the meeting over to Mr. Thomas Schmidt, Vice President of Business Services. After discussion, Mrs. Youngquist asked for questions from the public. No questions or comments were heard from the public. The board will adopt a resolution to approve the funding of bonds, which will be used for three major projects, at its regular meeting in August.

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ITEM 15 AGENDA: Mrs. Nancy L. Youngquist, Chairperson, stated there will be on Executive Session tonight, number 15 on the Agenda.

STEF: Mr. Bruce A. Lauerman moved and Mr. John A. Kraus seconded approval of the resolution to establish the Strategic Technology Endowment Fund (STEF) for Carl Sandburg College.

MOTION: On roll call vote, four members voted “Yea”; none voted “Nay”; three absent. Motion carried. Faculty Representative vote - “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Consent Agenda: Mr. Bruce A. Lauerman moved and Mr. John A. Kraus seconded approval of the following items under the Consent Agenda:

- minutes of June 22, 2000, meeting of the Board.

MOTION: On roll call vote, four members voted “Yea”; none voted “Nay”; three absent. Motion carried. Faculty Representative vote - “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Consent Agenda-
Personnel Items: Mr. Bruce A. Lauerman moved and Mr. Josh Gibb seconded the following items under the Consent Agenda – Personnel Items:

- resignation of Mr. Robert Abel, Technology Support Specialist for Carthage and Bushnell, effective June 30, 2000.
- resignation of Ms. Carlene Woodside, Desktop Publishing/Business Instructor at Carthage, effective June 30, 2000.

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- employment of Ms. Beth Boggs as Accounts Receivable Clerk, Technical Support Level II, with three years of related experience at an annual salary of \$17,430 prorated, effective July 28, 2000.
- employment of Ms. Tina Clark as Technology Support Specialist for Carthage and Bushnell, Technical Level III position, with two years related experience at a salary of \$18,410 prorated, effective July 31, 2000.
- employment of Mr. Mitchell Ray as Coordinator of the Assessment Center/Disability Support Services Assistant, Mid-Management Level IV with 9 years of experience at a salary of \$30,200, effective August 1, 2000 through June 30, 2001.
- employment of Mr. Logan Cummings as Staff Services Aid/Evening Switchboard Operator, Technical Level I with two years experience, at a salary of \$15,800 prorated, effective July 28, 2000.
- employment of Mr. Ronald Bombliss as full-time Machine Tool Instructor, reflecting a Bachelors' Degree and eight years of related experience at an annual salary of \$31,840, effective with the 2000-2001 academic year.
- employment of Mr. Gary Judy as full-time Desktop Publishing/Business Instructor, reflecting an Associated Degree and eight years of related experience at an annual salary of \$28,770, effective with the 2000-2001 academic year.
- employment of Ms. Heidi Rhea, Secretary to the Dean of Learning Resources/Evening Administrator, Secretarial Support Level III with six years of related experience at an annual salary of \$19,560 prorated, effective August 7, 2000.

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- authorization of a full-time Adult Education Instructor effective with the 2000-2001 academic year.

MOTION: On roll call vote, four members voted “Yea”; none voted “Nay”; three absent. Motion carried. Faculty Representative vote - “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

FINANCIAL REPORTS: Mr. Bruce A. Lauerman moved and Mr. Josh Gibb seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, four members voted “Yea”; none voted “Nay”; three absent. Motion carried. Faculty Representative vote - “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

BILLS FOR APPROVAL: Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded approval of the July 2000 bills as presented.

MOTION: On roll call vote, four members voted “Yea”; none voted “Nay”; three absent. Motion carried. Faculty Representative vote - “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

Construction Engineering Technology Degree: Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded approval of the Associate in Applied Science Degree Program in Construction Engineering Technology for submission to the Illinois Community College Board for temporary approval for three years.

MOTION: On roll call vote, four members voted “Yea”; none voted “Nay”; three absent. Motion carried. Faculty Representative vote - “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

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Cooperative Educational
Agreement:

Mr. Bruce A. Lauerman moved and Dr. D. Wayne Green seconded the approval of the renewal of the Cooperative Educational Agreement with area community colleges for the 2000-2001 academic year. Voice vote – motion carried.

President's Report:

Dr. Donald Crist reported that the next planning meeting for the Board of Trustees will be held September 15 & 16, 2000, at the Pere Marquette in Peoria. He also thanked Mary Robson for the great job she has done this year as faculty representative to the board and introduced Jan Lundeen as the new faculty representative for the 2000-2001 academic school year.

English/Development Instructor: Ms. Beverly Braniff, English/Development Instructor at the Branch Campus, thanked the board for funding her trip to Holland in May. She stated that it was a great experience and that she is currently working to set up an exchange with Holland.

Director of Adult and
Developmental Education:

Ms. Gwen Koehler thanked the board for approving the authorization of a full time Adult Education Instructor.

Foundation Director:

Ms. Shelle Summers reported that Butler Manufacturing has given a monetary donation of six scholarships of \$700 each for the new Construction Engineering Technology Program. She also reported that Cottage Hospital has set up a new scholarship for two full-time, second-year ADN students, for full tuition and in return the students must sign an agreement to work at the hospital for one year after graduation.

Dean of Community
and Extension Services:

Ms. Sherry Berg stated that she and Diana Billeter, Director CABI/ETC, went to Springfield on July 26th and received information on new grants and funds available for training for small businesses and companies. She also reported that Tim Smith, Chairperson, Business Division/Computer Science

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Instructor, is currently in Minneapolis doing second level CISCO training.

Director, The Branch Campus: Ms. Carol Gronewold thanked everyone for making the trip to Carthage for the Board of Trustees meeting. She also reported that the air conditioning at the Branch Campus is up and running and has been working great and it was actually done two weeks ahead of schedule.

Dean of Technology Services: Mr. Samuel Sudhakar stated that the Sandburg Educational Network is up and running. The website designed for it can be accessed at www.sandburg.net Thirteen schools will be participating in this technology partnership. He stated that it is the only one of its kind in the whole country. The first workshop was held at The Branch Campus on July 13th and 14th. The first fall workshop will be held on September 23rd and 30th in Galesburg. He reported that the Web Registration is in its final stages and the pilot will be ready to be tested by August 15th. Sudhakar reported that the Internship Program has been started in the ITS department and it has been very successful.

Director of Upward Bound: Ms. Jill Johnson stated that she was very pleased with all the people who took time out of their busy schedule to view the projects displayed by the students. She reported that the students also had a wonderful trip to Chicago a couple of weeks ago. Johnson stated that on August 14th they will have a Pizza Party at Cherry Street. August 20th they will have a dinner and etiquette presentation by Ms. Marjabelle Stewart. They just had their first meeting of the Advisory Committee for Upward Bound.

ICCTA Representative: Dr. D. Wayne Green reported on his recent trip to Charlotte, North Carolina, for the ICCTA Conference. He stated that the presentations at the conference were very informational. He also reminded everyone that the September meeting would be in Springfield.

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Faculty Representative
Report:

Ms. Mary Robson stated to the board that she appreciated being able to serve on the board and she has enjoyed the experience. Mary reported that Ms. Cindy Thompson, Ms. Beverly Braniff, and herself have been asked to present an online tutorial for the Teaching and Learning Conference in Springfield on November 2 and 3, 2000.

Vice President of Instructional
Services:

Mr. Larry Benne stated that this is the first time this year that all full-time faculty have been employed and we are ready for the fall semester. The enrollment looks good also.

Vice President of Business
Services:

Mr. Thomas Schmidt stated that the construction project on the Galesburg campus is well underway. He distributed a timeline schedule. He stated that the C wing is almost complete and the auditors are now using the new rooms. Life Health and Safety Work (LHS) is also being completed. A ground breaking for the new Instructional Computing/Student Center (ICSC) is tentatively being planned for August 28, 2000. He also stated that he hoped to invite retired Sandburg employee Ed Livingston. Livingston retired as a skilled maintenance worker and was instrumental in some of the ideas in the construction that is currently underway.

Board Report:

Mr. Bruce A. Lauerman reported on a Foundation contribution of \$25,000 from Marie and Lloyd Bodinus to establish a scholarship in nursing.

Vice President of Student
Services:

Mr. Steve Norton stated that the student service area was really hopping at the present time and the enrollment for fall should be really good. The AmeriCorps Program is currently awaiting our students. We currently have two from Lincoln School and two from Steele School. The Dental Hygiene Program was having an informational meeting tonight (7-27-00). They sent out 100 invitations. Carol Kreider and Lisa

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Hanson were attending the meeting. Mr. Norton said it was a pleasure to have the Upward Bound students on the campus this summer. He wanted to commend the student service staff for their efforts at this busy time.

Adjournment:
7:59 p.m.

Mr. Bruce A. Lauerman moved and Mr. Josh Gibb seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote – motion carried.

Gayla J. Pacheco, Secretary

Nancy L. Youngquist, Chairperson