

CARL SANDBURG COLLEGE

(523<sup>rd</sup> Meeting)

Regular Meeting – May 18, 2000

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, Thursday, May 18, 2000, at 7:00 p.m.

ROLL CALL: Present: Mrs. Nancy L. Youngquist, Chairperson  
Mr. John T. Huston, Vice Chairperson  
Mrs. Gayla J. Pacheco, Secretary  
Mr. Thomas H. Colclasure  
Dr. D. Wayne Green  
Mr. John A. Kraus  
Mr. Bruce A. Lauerman

Mr. Josh Gibb, Student Representative

Others: Dr. Donald Crist, President, and Ms. Nola Briggs, Recording Secretary. Administration: Mr. Larry Benne, Mrs. Diana Billeter, Mrs. Lorraine Crawford, Ms. Carol Gronewold, Mrs. Lisa Hanson, Mrs. Jill Johnson, Ms. Carol Kreider, Mr. Wes Martin, Mr. Steve Norton, Ms. Lora Powell, Mr. Thomas Schmidt, Ms. Blanche Shoup, Mr. Samuel Sudhakar, and Mr. Michael Walters. Faculty: Mrs. Mary Robson, Faculty Representative. Support Staff: Ms. Cathy Peterson, Staff Representative. Others: Ms. Jill Leka, Mr. Eric Anderson, Ms. Anni Cunningham, Mr. Michael Crandell, Mrs. Elaine Long, Mr. Thomas West, Mr. Jeff Morris, Mr. George Peterson, Mr. Tim Krause, Mr. Wendel Hunigan, Mr. Curt Pitman, Mr. Casey Rooney, Mr. Larry Wright, and representatives of the media.

CME Organizational Structure: Mr. Bruce A. Lauerman moved and Mr. Thomas H. Colclasure seconded approval of the latest revisions by the administration for changes to expand representation and input from both the education and business communities in the overall structure of the CME.  
Voice vote – motion carried.

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EXECUTIVE SESSION:  
7:05 p.m.

Dr. D. Wayne Green moved and Mr. Bruce A. Lauerman seconded a request for an Executive Session to discuss collective negotiating matters between the public body and its employees or their representatives, the employment and compensation of specific employees of the public body, litigation, and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Mr. Bruce A. Lauerman moved and Mr. Thomas H. Colclasure seconded to reconvene the regular meeting of the Board at 9:42 p.m.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Consent Agenda Items:

Mr. Thomas H. Colclasure moved and Mr. Josh Gibb seconded approval of the following items under the Consent Agenda:

- awarding a bid to the firm of RMC Specialties, Inc. of Munster, Indiana, in the amount of \$59,731 for the purchase of a downdraft paint booth system (base bid) paint mix room, desecant drier system, and breathable air supply.
- awarding the bid to purchase a 4-post lift to Big A Auto of Galesburg, Illinois, in the total amount of \$12,710.16 to be 100 percent grant funded; the purchase of a 4-wheel alignment system from Specialty Equipment Sales & Service from St. Louis, Missouri, in the amount of \$14, 200 also 100 percent grant funded.

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- awarding the bid to Superflow Corporation in the amount of \$30,010 for the purchase of a water brake engine dynamometer in support of the College's new Engine Performance Certification Program featuring the utilization of specialized equipment.

MOTION:

On roll call vote, seven members voted "Yea"; none voted "Nay"; none absent. Motion carried. Faculty Representative vote – "Yea"; Staff Representative vote – "Yea"; Student Representative vote – "Yea."

Mr. Thomas H. Colclasure moved and Dr. D. Wayne Green seconded approval of the following items under the Consent Agenda:

- minutes of April 27, 2000, meeting of the Board.
- resignation of Ms. Brady Shaw, Vocational Recruiter, effective May 19, 2000.
- publishing and posting, according to state statutes, of the legal notice of the 2001 budget hearing and inspection stating the budget's availability for examination and determined the date and time of the public hearing to be June 22, 2000, in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois.
- Colleges updated Comprehensive Waste Reduction Plan and the submission of same to the Illinois Department of Energy and Natural Resources (ENR).

MOTION:

On roll call vote, seven members voted "Yea"; none voted "Nay"; none absent. Motion carried. Faculty Representative vote - "Yea"; Staff Representative vote – "Yea"; Student Representative vote – "Yea."

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FINANCIAL REPORTS: Mr. Bruce A. Lauerman moved and Mrs. Gayla J. Pacheco seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

BILLS FOR APPROVAL: Mr. Bruce A. Lauerman moved and Mr. Thomas H. Colclasure seconded approval of the May 2000 bills as presented.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Adoption of Tentative 2001 Budget: Mr. Bruce A. Lauerman moved and Mr. John A. Kraus seconded adoption of the FY-2001 tentative budget setting the date of June 5, 2000, at 6:30 p.m. for the Budget Committee to meet and further review this budget.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

SMART Initiative – Phase III: Strategic Technology Endowment Fund: Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded approval to implement Phase III of the SMART Initiative with the adoption of the resolution authorizing and providing for the sale of Building E at the Galesburg campus of Carl Sandburg College in connection with a sale/leaseback financing.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

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Mr. Thomas H. Colclasure moved and Dr. D. Wayne Green seconded authorization of a resolution providing for a lease agreement and the issuance of a \$6.6M General Obligation Lease Certificate by and for Community College District 518, Counties of Knox, Warren, Henderson, Mercer, Stark, Fulton, Hancock, Henry, McDonough, and Schuyler, Illinois.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

WIA Salary Schedule:

Mr. Bruce A. Lauerman moved and Mrs. Gayla J. Pacheco seconded approval of the Workforce Investment Act (WIA) salary schedule reflecting an adjustment of 2 percent plus peer group equity effective July 1, 1999, and applicable to individuals employed on or after May 1, 2000.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

FY-2001 Salary Adjustments:

Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded the adoption of the FY-2001 salary adjustments consistent with the College’s rolling agreement in the amount of 4.75 percent for non-bargaining employees as specified:

<u>Employee Group</u>	<u>FY-2001 Adjustment</u>
Full-time administration (excluding College JTPA and Department of Corrections)	4.75%
Full-time exempt Mid-Management, Technical, Secretarial and Physical Plant, exempt part-time classified	

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and hourly classified (excluding  
College JTPA and Department of  
Corrections) 4.75%

Part-time Faculty and Stipends 4.75%

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Salaries for Carl Sandburg  
College Employees at the Henry  
C. Hill Correctional Center:

Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded approval of a 4 percent salary increase for the Carl Sandburg College employees at Henry C. Hill Correctional Center pending funding by the Illinois Department of Corrections School District No. 428.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

President’s FY-2001  
Compensation:

Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded approval for a 4.75 percent salary increase to the President’s salary for FY-2001.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

President’s Report:

Dr. Donald Crist reported that the next Board planning meeting will be late August or early September and that the Board will be contacted soon to establish the date. He also congratulated everyone involved with graduation this year and mentioned the ongoing landscaping project on campus with Master Gardeners and many employees giving of their time. Dr. Crist also said that this committee is very appreciative of the financial support given this project. He also informed the Board that the NCA visit is set for November 13-15, 2000; that the College has agreed to the team proposed by NCA; and that the CSC steering committee working

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on the Self-Study has done a great job and is nearing completion of the report. Dr. Crist also mentioned that NCA will conduct an onsite visit on September 11-12 or 18-19 for the WIEC Consortium request for approval of online programs. Dr. Crist also said the Dental Hygiene Program Coordinator will be here the first part of July and that Mr. John T. Huston and Dr. D. Wayne Green are the two Board members who will work with the committee to look at facilities. He also said that CSC has been approached by the University of Illinois-Springfield to partner with them on an on-line Bachelor of Liberal Studies Degree. Dr. Green, one of the group who met with U of I representatives, said that he feels they have done a great job in putting this degree together. Dr. Crist also mentioned that Dr. Wayne Green has earned the third Trustee Education Award having participated in 15 or more seminars offered by ICCTA this past year and he showed the Board the Illinois Manufacturers Association magazine with a picture of a Maytag class at the CME.

CSC/U of I-Springfield  
Degree:

Mr. Thomas H. Colclasure moved and Mr. Bruce A. Lauerman seconded approval of an agreement between CSC/U of I-Springfield to partner with them on an online Bachelor of Liberal Studies Degree. Voice vote – motion carried.

Dean of Technology Services  
Report:

Mr. Samuel Sudhakar distributed a report showing that Carl Sandburg College is in a position to offer Net Objects Collage software and WebCT software to create course supplements for high school students in our district. He said that more than 90 percent of the schools have indicated interest in partnering with CSC for technology and software projects. He also reported that DELL has offered to sell computers at cost to the ETC and said that DELL representatives will be visiting the College to explore ways to continue and enhance the mutually beneficial relationship.

Director of CABI/ETC Report:

Mrs. Diana Billeter said that as a result of the nomination by CSC, Maytag is the recipient of ICCTA's 2000 Business/Industry Partnership Award.

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Faculty Representative Report: Mrs. Mary Robson reported on the dedication of the tree in Carthage in memory of Mr. Doug Buckert; mortuary science students taking national boards; and the summer workshop in session for instructors to learn to teach Internet classes.

Vice President of Student Services Report: Mr. Steven Norton said it was good to be a part of the Awards Assembly in both Carthage and Galesburg. He also said that pre-summer classes are in progress and he hopes for big numbers for fall registration.

Vice President of Business Services Report: Mr. Thomas Schmidt showed a brief video on the CSC/Maytag barter agreement. He also mentioned that construction has begun and is on schedule for C building and that the Life, Health, Safety projects will start soon.

Vice President of Instruction Report: Mr. Larry Benne said that pre-summer classes are going well and that the college is in the process of setting up distance learning for high schools for fall.

Student Representative Report: Mr. Josh Gibb introduced Ms. Anni Cunningham, potential student representative to the Board for next year.

Adjournment:  
9:55 p.m. Mr. Bruce A. Lauerman moved and Mr. Josh Gibb seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote – motion carried.