

CARL SANDBURG COLLEGE

(522nd Meeting)

Regular Meeting – April 27, 2000

ADDED AGENDA ITEM: Added Agenda Item 10, ICCTA Delegate Appointment.

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held at The Extension Center, Bushnell, Illinois, April 27, 2000, at 7:00 p.m.

ROLL CALL: Present: Mrs. Nancy L. Youngquist, Chairperson
Mr. John T. Huston, Vice Chairperson
Mrs. Gayla J. Pacheco, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Bruce A. Lauerman

Mr. Josh Gibb, Student Representative

Absent: Mr. Thomas H. Colclasure

Others: Dr. Donald Crist, President, and Ms. Nola Briggs, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Mrs. Diana Billeter, Mrs. Lorraine Crawford, Mrs. Robin DeMott, Ms. Carol Gronewold, Mrs. Lisa Hanson, Mrs. Jill Johnson, Mrs. Gwen Koehler, Ms. Carol Kreider, Mr. Wes Martin, Mr. Dennis Maurer, Mr. Steven Norton, Ms. Lora Powell, Mr. Thomas Schmidt, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Ms. Lori Sundberg, and Mrs. Julie Van Fleet. Faculty: Mrs. Mary Robson, Faculty Representative. Support Staff: Ms. Cathy Peterson, Staff Representative. Others: Mrs. Elaine Long, Mr. Eric Anderson, Mr. Steve Alfaro, Mrs. Jill Leka, Mr. Rob Brown, and representatives of the media.

Consent Agenda Items: Dr. D. Wayne Green moved and Mr. Bruce A. Lauerman seconded approval of the following items under the Consent Agenda:

- minutes of regular March 23, 2000, meeting of the Board.

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- employment of Mr. Roland Friestad to a full-time, tenure-track position as a Machine Tool instructor at a Bachelor's Degree with eight years experience, at a salary of \$31,840 effective June 1, 2000.
- appointment of division chairpersons for the 2000-2001 academic year as follows: Humanities – Dr. John Pazereskis, Social Science – Mr. James Graham, Math/Science – Mr. Darrell Clevidence, Business – Mr. Timothy Smith, Allied Health – Ms. Elaine Long, and Ag/Industrial – Mr. Ted Mottaz (Ag Co-Chair), Mr. Larry Wright (Industrial Co-Chair).
- appointment of coordinators for the 2000-2001 academic year as follows: Licensed Practical Nursing/Associate Degree Nursing – Mrs. Doris Kowalski, Radiologic Technology/Limited Radiography – Mrs. Elaine Long, Child Development – Mrs. Marjorie Judson, EMT/Paramedic – Mr. Timothy Murphy, Mortuary Science – Mr. Timothy Krause, Music – Mr. Timothy Pahel, Business Open Lab – Ms. Cynthia Thompson, Cosmetology – Ms. Barbara Kirchgessner, Sonography – Ms. Jodi McGivern, and Dental Hygiene – Ms. Lauri Wiechmann.
- recommendation for a 2000 summer work schedule for full-time (benefited) employees, which extends from May 15 – August 4, 2000. Hours will be from 7:30 a.m. or 8:00 a.m., Monday through Friday, with the starting time to be at the discretion of the supervisor depending on whether the employee takes a one or one-half hour lunch. Part-time employees will continue to work their current schedule within the summer-hour schedule.
- United Way Grant application in the amount of \$7,800 for CSC Literacy Coalition funding in the 2001 calendar year.

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MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

FINANCIAL REPORTS: Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

BILLS FOR APPROVAL: Mr. John A. Kraus moved and Dr. D. Wayne Green seconded approval, as corrected, of the April 2000 bills as presented.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Life, Health & Safety Bids: Dr. D. Wayne Green moved and Mrs. Gayla J. Pacheco seconded approval to award the contract for Life, Health & Safety work to the firm of Laverdiere Construction, Inc. of Macomb, Illinois, in the amount of \$436,980.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Tuition Rates: FY-2002, 2003, and 2004: Mr. John A. Kraus moved and Dr. D. Wayne Green seconded approval to incorporate the incidental fees into the FY-2001 tuition resulting in an in-district rate of \$54.00 per credit hour effective with the Fall Semester and approved in-district tuition rates per credit hour, effective with Fall Semester enrollments for each fiscal year as follows:

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FY-2002	\$55.50
FY-2003	\$57.50
FY-2004	\$59.50

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Status Report: Guaranteed Energy Savings Contract - Phase I: Mr. Rob Brown of Johnson Controls, Inc. provided a status report of the actual results from Phase I achieved to date from the College’s Guaranteed Energy Savings Contract.

ICCTA Delegate Appointment: Dr. D. Wayne Green moved and Mr. John A. Kraus seconded approval of the appointment of Mr. John T. Huston as the delegate to the Illinois Community College Trustees Association.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Honorary Degree: Mr. John T. Huston moved and Dr. D. Wayne Green seconded approval to give an honorary degree to Dr. Ray Taylor, President of the Association of Community College Trustees, who will be the 2000 commencement speaker.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Board Meeting Date Change: Dr. D. Wayne Green moved and Mr. John T. Huston seconded changing the May Board meeting to May 18, 2000. Voice vote – motion carried.

President’s Report: Dr. Donald Crist recommended that the Board approve giving CSC Alumni Association lapel pins to graduates at the commencement ceremony.

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Alumni Association Lapel
Pins:

Dr. D. Wayne Green moved and Mr. Bruce A. Lauerman seconded giving alumni lapel pins to members of the graduating class. Voice vote – motion carried.

Dr. Crist also mentioned the after-graduation party at WD's Sports Bar. He also showed the Board a plaque and said that the College has been approached on the placing of memorial plaques on campus in honor of College-connected people who have died.

Memorial Stones on Campus:

Mr. John A. Kraus moved and Dr. D. Wayne Green seconded the placement of memorial stones on campus in honor of College-connected people who have died. Voice vote – motion carried.

Dr. Crist reported that Mr. Tom Colclasure is receiving a Citation of Merit Award from the International Association of Personnel in Employment Security and the Illinois Unemployment Insurance Adjudication Association tonight.

Vice President of Student
Services Report:

Mr. Steven Norton reported on the AmericaCorps Program which draws on the talent of Illinois college students to provide tutoring and mentoring services to Illinois elementary and middle school students working to improve literacy skills, reduce absenteeism, improve academic performance, and enhance student self esteem and positive school perceptions. CSC will have four students this year and is partnering with Rend Lake College. He also mentioned that registration for summer and fall looks good and that recruiting of athletes is going well for next year with the majority coming from the CSC district.

Vice President of Instructional
Services Report:

Mr. Larry Benne reported that 20-25 faculty will be trained during pre-summer session on teaching Internet courses.

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Vice President of Business Services Report: Mr. Thomas Schmidt passed out literature on Internet Barter, Incorporated, a barter agreement between Maytag – Galesburg Refrigeration Products of Newton, Iowa, and Carl Sandburg College, Galesburg, resulting in the first appliance-for-college-tuition credit exchange in that company's history.

Director-CSC/HCH Program Report: Mr. Wes Martin reported that Mr. Ron Green is at home recuperating from surgery. He also said that Ms. LaDonna Clegg, secretary for the CSC Program at Henry C. Hill, has been named employee of the month – April 2000.

Controller Report: Ms. Lora Powell reported that Ms. Heidi Dawson and Mrs. JoAnne Miller attended the Biennial Conference for Working Women in Champaign. Lora also mentioned that Mrs. Tina Guardalabene would be testing to become a Certified Payroll Professional.

Dean of Community and Extension Services Report: Ms. Sherry Berg said that a number from CSC attended the Biennial Conference for Working Women in Champaign and that there will be a reception for Ms. Ruth Pecs, Coordinator for the College for Seniors, on May 8 at 3:00 p.m. She also said that Ms. Sandy Fritz is the new coordinator for this program.

Director of CABI/ETC Report: Mrs. Diana Billeter said that a check has been received for the highest number ever for Sylvan testing at the ETC.

Dean of Technology Services Report: Mr. Samuel Sudhakar reported that he attended a Student Services Symposium and learned a lot. Samuel also mentioned that the Informational Technology Services Department would be involved in supporting instructor training in the development of online courses.

Assistant Director of Data Processing/Data Base Administrator Report: Mr. Dennis Maurer reported that touch-tone registration is in place and functioning well.

Director of Adult and Developmental Education Report: Mrs. Gwen Koehler reported that GED graduation will be May 10 and that an International Student Fair is currently going on at CSC. She also said that approximately 25 literacy students traveled to Carthage for a National

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Issues Forum and that this Saturday is Arbor Day and Literacy Recognition Day.

Student Support Services
Director Report:

Mrs. Julie Van Fleet reported that Ms. Laura Collins, attended a counselor's conference in Seattle on retention.

Director of Financial Aid
Report:

Mrs. Lisa Hanson said that new funding from the Illinois Monetary Award Program for this summer is \$10,800 and that the state aid program will be on the Internet by fall, which means that financial aid requests can be transmitted by the student with a reply back to the College within a week on the student's award.

Director of Institutional
Research Report:

Ms. Lori Sundberg said that this has been a busy grant year. She also said that she attended a statistical software program in Chicago recently.

Director of Public Relations
Report:

Mrs. Robin DeMott said that this year's Sandburg Days Festival had good attendance at all events and continues to grow. She mentioned upcoming events of April 28 – All-College walk and retirees' reception, the CSC Awards Ceremony on May 3, and the Carthage Awards Ceremony on May 5.

TRIO Counselor/Retention
Coordinator Report:

Mrs. Jill Johnson reported that 27 eighth graders and 23 freshmen are enrolled in the Upward Bound Program. She also mentioned a leadership seminar and a welcome for students all in June. A trip to Chicago is planned for July for students in the program.

Director of The Branch
Campus Report:

Ms. Carol Gronewold reported that there will be a ceremony to dedicate a tree in memory of Doug Buckert, and she congratulated SGA for promoting the incorporation of fees into the tuition figure.

Student Representative Report: Mr. Josh Gibb reported that over 500 people attended the SGA/PTK picnic; that SGA reps are working on a SGA website; that the election has not yet been held; and that the student trustee for next year will be Ms. Anni Cunningham. Josh thanked the Board for all opportunities given him during his year as a student representative to the Board. Chairperson Mrs. Nancy L.

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Youngquist commented that Josh has been a great addition to the Board.

Faculty Representative Report: Mrs. Mary Robson said that two new programs – Spanish for Medical Personnel and Flight Medic/Nurse, will start next fall at CABI. She also reported that Mr. Wendel Hunigan attended a Diversity Conference at Parkland College; that Mr. Jim Graham attended the Chairs Academy Conference; that Mrs. Sheryl Lashley-Cline attended an Erickson Institute Seminar on Brain Development; and that the Social Science Division hosted Mr. John Batsie from Parkland College as part of the Illinois Teacher Exchange.

Staff Representative Report: Mrs. Cathy Peterson thanked Josh Gibb and Diane Kroll for their efforts with the SGA/PTK picnic. She also mentioned the All-College Walk on April 28, the free yoga sessions to students and staff during finals week, and the May 17 National Employee Health and Fitness Day.

Board Reports: Dr. D. Wayne Green said that he feels good about Lobby Day attendance and about attendance in general being up for ICCTA related events. He also said that he feels that education is a political issue at CSC and that lobbying is an obligation to our College.

Mrs. Nancy L. Youngquist said that she appreciates all Dr. Green has done on behalf of the College.

Mrs. Gayla Pacheco said that she felt that Lobby Day was a good experience.

Mr. Bruce A. Lauerma reported that a \$1,000 unrestricted gift has been received from Mrs. Carol Lind English and her two children in honor of Mr. Russell Lind, former Board member, and his parents. He also reported that Ms. Joy Behrens has donated a \$500 annual scholarship, for a mortuary science student, in memory of her father. He reported that academic scholarships are to be given out in May with \$1,000 going to each of 18 high schools.

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EXECUTIVE SESSION:
7:58 p.m.

Dr. D. Wayne Green moved and Mr. John A. Kraus seconded a request for an Executive Session to discuss collective negotiating matters, the purchase or lease of real property for the use of the public body, compensation of specific employees of the public body, and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Mr. Josh Gibb moved and Dr. D. Wayne Green seconded to reconvene the regular meeting of the Board at 10:07 p.m.

MOTION:

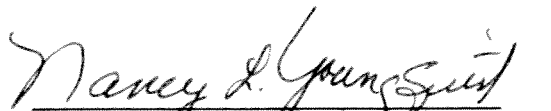
On roll call vote, six members voted “Yea”; none voted “Nay”; one absent. Motion carried. Faculty Representative – Absent; Staff Representative – Absent; Student Representative vote – “Yea.”

Adjournment:
10:08 p.m.

Dr. D. Wayne Green moved and Mr. Josh Gibb seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote – motion carried.



Gayla J. Pacheco, Secretary



Nancy L. Youngquist, Chairperson