

CARL SANDBURG COLLEGE

(529th Meeting)

Regular Meeting – November 16, 2000

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, November 16, 2000, at 7:00 p.m.

ROLL CALL: Present: Ms. Nancy L. Youngquist, Chairperson
Mr. John T. Huston, Vice Chairperson
Ms. Gayla J. Pacheco, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Thomas H. Colclasure
Mr. Bruce A. Lauerman

Mr. John Roberson, Student Representative

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Lisa Hanson, Ms. Jill Johnson, Ms. Carol Kreider, Mr. Wes Martin, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Lora Powell, Ms. Gerry Scherer, Mr. Thomas Schmidt, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Lori Sundberg, and Mr. Mike Walters. Faculty: Ms. Jan Lundeen, Faculty Representative, Mr. Steve Alfaro, and Ms. Lauri Wiechmann. Others: Ms. Cathy Peterson, Staff Representative, Mr. Tom West, Mr. Gary Baner, Architech, and representatives of the media.

Consent/Non-Personnel
Agenda:

Mr. John Kraus moved and Mr. Bruce Lauerman seconded approval of the following items under the Consent Agenda/Non-Personnel Agenda:

- minutes of October 26, 2000, Meeting of the Board.
- bills for the month of October 2000.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

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Financial Reports: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

EXECUTIVE SESSION

7:07 p.m.: Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded a request for an Executive Session for the purpose of discussing personnel matters and minutes of meetings lawfully closed under the Open Meetings Act.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

RECONVENE

7:15 p.m.: Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded to reconvene the regular meeting of the Board at 7:15 p.m.

MOTION: Voice vote – motion carried.

ADJOURNMENT

7:16 p.m.: Mr. John Huston moved and Dr. D. Wayne Green seconded that the meeting be adjourned and appointed Dr. Donald Crist as Chair Pro-tem. Voice vote – motion carried.

Call to Order of
Organizational Meeting:

The 530th meeting of the Board of Trustees was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, November 16, 2000, at 7:20 p.m.

ROLL CALL:

Present: Ms. Nancy L. Youngquist
Mr. John T. Huston
Ms. Gayla J. Pacheco
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Thomas H. Colclasure
Mr. Bruce A. Lauerman
Mr. John Roberson, Student Representative

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Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Lisa Hanson, Ms. Jill Johnson, Ms. Carol Kreider, Mr. Wes Martin, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Lora Powell, Ms. Gerry Scherer, Mr. Thomas Schmidt, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Lori Sundberg, and Mr. Mike Walters. Faculty: Ms. Jan Lundeen, Faculty Representative, Mr. Steve Alfaro, and Ms. Lauri Wiechmann. Others: Ms. Cathy Peterson, Staff Representative, Mr. Tom West, Mr. Gary Baner, Architech, and representatives of the media.

Motion to Elect Chairperson: Mr. John Huston nominated and Mr. John Kraus seconded the nomination of Mr. Bruce Lauerman as Chairperson of the Board. Mr. John Huston moved and Dr. D. Wayne Green seconded that nominations be closed and that an unanimous ballot be cast for Mr. Bruce Lauerman as Chairperson of the Board. Voice vote – motion carried.

Mr. Bruce A. Lauerman presided as the newly elected Chairperson of the Board.

Presentation of Plaque: Mr. Bruce Lauerman presented a plaque to Ms. Nancy Youngquist for her service as Chairperson of the Board for the 1999-2000 year.

Motion to Elect Vice Chairperson: Ms. Nancy Youngquist nominated and Mr. John Kraus seconded the nomination of Mr. John Huston for Vice Chairperson of the Board. Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded to close nominations and cast a unanimous ballot for Mr. John Huston as Vice Chairperson of the Board. Voice vote – motion carried.

Motion to Elect Secretary: Mr. John Huston nominated and Ms. Nancy Youngquist seconded the nomination of Mr. Tom Colclasure for Secretary of the Board. Mr. John Huston moved and Mr. John Kraus seconded to close nominations and cast a unanimous ballot for Mr. Tom Colclasure as Secretary of the Board. Voice vote – motion carried.

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Motion to Appoint
Recording Secretary:

Mr. Bruce Lauerman nominated and Mr. John Huston seconded the nomination of Ms. Mary K. Buckingham as Recording Secretary of the Board. Voice vote – motion carried.

Motion to Appoint
Treasurer:

Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded the nomination of Mr. Thomas Schmidt as Treasurer of the Board. Voice vote – motion carried.

Time and Place for
Board Meetings:

Mr. John Huston moved and Mr. Tom Colclasure seconded the motion designating the fourth Thursday of each month at 7:00 p.m. in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, as the time and place to hold Board meetings during 2001, unless otherwise designated by the Board of Trustees. Voice vote – motion carried.

Consent/Personnel Agenda:

Dr. D. Wayne Green moved and Mr. John Kraus seconded the following items under the Consent/Personnel Agenda:

- resignation of Mr. Timothy Gray, Business/Data Processing Instructor at Henry C. Hill effective November 15, 2000.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

Approval Benefits:

Mr. John Kraus moved and Dr. D. Wayne Green seconded approval of continuation of the current self-insured program of health and dental benefits with Seabury & Smith as the College’s third party administrator.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

Approval of Rates:

Dr. D. Wayne Green moved and Ms. Gayla Pacheco seconded the approval of the rates for insurance for the calendar year 2001 for both medical and dental coverage.

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MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff
Representative-“Yea”; Student Representative voted-“Yea.”

Notice of Intent to Increase
Tax Levies/Resolution: Ms. Nancy Youngquist moved and Dr. D. Wayne Green seconded
the resolution in accordance with Chapter 110 ILCS Section 805/3-
14.3 of the Public Community College Act informing the public of
a notice of intent to increase tax levies and publication of the
resolution.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff
Representative-“Yea”; Student Representative voted-“Yea.”

Tentative Tax Levies/
Resolution: Mr. John Kraus moved and Dr. D. Wayne Green seconded the
resolution adopting the tentative tax levies.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff
Representative-“Yea”; Student Representative voted-“Yea.”

Approve Truth in Taxation: Mr. John Kraus moved and Dr. D. Wayne Green seconded the
approval notice to comply with truth in taxation.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff
Representative-“Yea”; Student Representative voted-“Yea.”

President’s Report: Dr. Donald Crist said that the next Board meeting will be
December 19. He stated that the College received a 10 year
accreditation recommendation by the visiting NCA team. This is
the maximum that a college can receive and that is quite a
compliment to the College. The final report will be sent in
approximately two months. He thanked Sandy Wallace and Norm
Burdick for writing the Self Study. Crist thanked Ms. Nancy
Youngquist for her role as Chairperson of the Board during 1999-
2000. Crist stated that the ICCTA’s Federal Legislative Fly-In will
take place in February in Washington D.C. The event will be in
conjunction with the ACCT National Legislative Seminar.

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Dean of Technology
Services:

Mr. Samuel Sudhakar said that CSC students and prospective students will be able to browse through our entire course schedule online. Sudhakar stated that online courses have been migrated to a Linux platform and that has proved to be an excellent choice. The systems are much more stable and faster. He also stated that the SEN Workshop is in progress at Galesburg High School. Teachers from three other districts other than Galesburg are participating in the workshop.

Assistant Director of
Data Processing/
Data Base Administrator:

Mr. Dennis Maurer said that Web Registration is up and running and working quite well.

Controller:

Ms. Lora Powell said that not only are the students registering for spring, but they are also paying for spring.

Director of CABI:

Ms. Diana Billeter said that the CME Robotics Training with Midstate Manufacturing is currently in the works. Also, that the CME has become the Maytag Service Center.

Dean of Community &
Extension Services:

Ms. Sherry Berg said that seniors are registering for spring classes and that a number of Senior Classes are already closed out.

Director of Foundation:

Ms. Shelle Summers that The Extravaganza this year netted \$18,000. Last year's net was \$12,000.

Vice President of Student
Services:

Mr. Steve Norton said that registration is quite busy. He also invited everyone to attend the Carl Sandburg College basketball games.

Vice President of
Instructional Services:

Mr. Larry Benne thanked everyone for a fantastic job in preparing for the North Central Visit.

Vice President of Business
Services:

Mr. Thomas Schmidt said that the Annual Equipment Auction netted \$4,085.93. He also noted that the alpha characters are now lit on all the buildings and credited Steve Alfaro and his maintenance staff. Schmidt also gave credit to Dennis Maurer for

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all the behind the scene work that is involved launching the Web Base Registration

Staff Representative:

Ms. Cathy Peterson said that the Wellness Committee is sponsoring the American Red Cross blood drive on November 28th from 10 a.m. to 2 p.m. in The Lookout Lounge. The committee will also co-sponsor a free seminar on Wednesday, December 6th, with motivational speaker Wayne Nance. This seminar is co-sponsored by Jeff Creech, First Financial Planners. Peterson also stated that the Carl Sandburg College music department will present Ye Olde Madrigal Holiday Feast this weekend at the College.

ICCTA Representative:

Mr. John Huston said that the November conference was held in Chicago at the Palmer House on November 9-11. It was attended by himself, Dr. D. Wayne Green and Ms. Gayla Pacheco. They attended a reception on Thursday evening with Lt. Governor Corinnne Wood. Dr. Harold L. Hodgkinson was the speaker on Friday. He is one of America's leading demographers and he discussed the population changes that are shaping the future of higher education. Huston also stated that another discussion was on campus safety and making the trustee aware of campus security and how it is handled. Also, how the trustee can make the campus a safer place to be. Huston stated that the National Legislative Seminar is coming up in Washington D.C. in February. In June, the regular meeting of the Illinois ACCT will recognize the 100 Year Anniversary of the Junior College and the first college being-Joilet Junior College.

Board Report:

Dr. D. Wayne Green said that he felt the NCA Visit went extremely well. Having been involved in other institution visits he felt that Carl Sandburg College was quite well prepared. Mr. John Huston stated that from his observations "we blew the NCA Team away and he was quite proud of the College."

EXECUTIVE SESSION

8:13 p.m.:

Ms. Nancy Youngquist moved and Mr. Tom Colclasure seconded a request for an Executive Session to discuss purchase or lease of real property for the use of the public body and collective negotiating matters between the public body and its employees. Voice vote – motion carried.

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RECONVENE

9:20 p.m.:

Mr. John Kraus moved and Dr. D. Wayne Green seconded to reconvene the Executive Session at 9:20 p.m.
Voice vote – motion carried.

Approval to Enter
Into Agreement:

Dr. D. Wayne Green moved and Mr. John Kraus seconded that the College enter into an agreement for the purchase of 201-209 Main Street, Galesburg, Illinois.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

Approval to Transfer
Funds:

Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded the transfer of \$68,500 from accumulated interest income in the college’s Working Cash Fund to the Operations and Maintenance Fund to facilitate the above purchase.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

Approval of the Locally
Funded Capital Project
Application:

Mr. John Huston moved and Dr. D. Wayne Green seconded the approval of the Locally Funded Capital Project Application for the property at 201-209 E. Main Street, Galesburg, Illinois and direct the Administration to submit the application for the project to ICCB.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

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Approval to Complete
Acquisition of Property:

Mr. John Roberson moved and Mr. John Huston seconded that upon the receipt of the approval of the Locally Funded Capital Project Application from ICCB, that the College complete the acquisition of the property located at 201-209 E. Main Street, Galesburg, Illinois.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted-“Yea”; Staff Representative-“Yea”; Student Representative voted-“Yea.”

ADJOURNMENT

9:27 p.m.:

Ms. Nancy Youngquist moved and Mr. John Roberson seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote – motion carried.