

CARL SANDBURG COLLEGE

(528th Meeting)

Regular Meeting – October 26, 2000

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in Room 19 at The Branch Campus, Carthage, Illinois, on Thursday, October 26, 2000, at 7:00 p.m.

ROLL CALL: Present: Ms. Nancy L. Youngquist, Chairperson
Mr. John T. Huston, Vice Chairperson
Ms. Gayla J. Pacheco, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Thomas H. Colclasure

Mr. John Roberson Student Representative

Absent: Mr. Bruce A. Lauerman

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Carol Gronewold, Ms. Lisa Hanson, Ms. Gwen Koehler, Mr. Wes Martin, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Lora Powell, Ms. Gerry Scherer, Mr. Thomas Schmidt, Mr. Samuel Sudhakar, Ms. Lori Sundberg, and Ms. Shelle Summers. Faculty: Ms. Jan Lundeen, Faculty Representative, Mr. Norman Burdick, Ms. Marjorie Judson, Ms. Elaine Long, Ms. Sandy Wallace, Ms. Lauri Wiechmann. Others: Ms. Cathy Peterson, Staff Representative, Mr. Tom West, and representatives of the media.

Consent Agenda: Dr.. Wayne Green moved and Mr. John Huston seconded approval of the following items under the Consent Agenda:

- minutes of September 28, 2000, meeting of the Board.
- change of Board Meeting dates for November and December 2000.

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- bills of September 2000 as presented.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative - voted “Yea”; Student Representative voted - “Yea.”

Consent Agenda-
Personnel Items:

Mr. John Huston moved and Mr. Tom Colclasure seconded the following items under the Consent Agenda - Personnel Items:

- authorized the establishment of a full-time, nine month, Parent Educator position.
- re-employment of Ms. Roxanne Christianson as Parent/Home Educator Coordinator effective September 1, 2000, at an annual salary of \$24, 850 reflecting a full-time nine month position at Mid-Management Level IV, step thirteen, prorated. This position is 100% grant funded.
- authorized the addition of five new full-time Children’s Schoolteacher positions. The positions would be phased in with the first three positions to be filled no earlier than January 2, 2001, and the remaining two no earlier than March 1, 2001, pending budgeted projections are met. Funding would come from the Children’s School revenue through the Auxiliary Account.
- employed Mr. Richard Layton Jr. Grounds Assistant at an annual salary of \$18,710 (prorated) reflecting three years of related experience effective no later than November 6, 2000.
- granted a twelve-week leave of absence under the Family Medical Leave Act for Ms. Dana Butler, effective October 19, 2000.

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MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative - voted “Yea”; Student Representative voted - “Yea”.

Financial Reports: Mr. John Kraus moved and Ms. Gayla Pacheco seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative voted - “Yea”; Student Representative - voted “Yea”.

April Board Election/
Resolution: Dr. Wayne Green moved and Mr. Tom Colclasure seconded the adoption of following Resolution:
BE IT RESOLVED, by the Board of Trustees of Carl Sandburg College (Community College District No. 518, Fulton, Hancock, Henderson, Henry, Knox, McDonough, Mercer, Schuyler, Stark, and Warren Counties, Illinois), that the Secretary of this Board of Trustees, publish notice designating the time, place and with whom nominating petitions for candidates of this Board of Trustees shall be filed in the manner prescribed in 110 ILCS 805/3-7.10 of the Illinois Statutes, 2000 as amended, for the election to be held on April 3, 2001.
BE IT FURTHER RESOLVED that Mary Buckingham be designated the representative of the Secretary of this Board of Trustees to receive nominating petitions for candidates at this Election.

MOTION: Voice vote - motion carried.

NCA Visit Report: Ms. Sandy Wallace and Mr. Norm Burdick reported on the up-coming NCA Visit of the Evaluation Team. Wallace spoke on the Self-Study book. She also stated that a tentative board dinner has been scheduled for Monday, November 13th. She stated that a public notice of the team members will be made available to the press. Mr. Norm Burdick spoke on the

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Assessment Process. This is something new within the last five years.

Joint Admissions Agreement
With Monmouth College:

Mr. John Huston moved and Mr. John Kraus seconded the approval of a Joint Admissions Agreement with Monmouth College.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative voted - “Yea”; Student Representative voted - “Yea”.

Joint Admissions Agreement
With Knox College:

Dr. Wayne Green moved and Mr. John Kraus seconded the approval of a Joint Admissions Agreement with Knox College.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative voted - “Yea”; Student Representative voted - “Yea”.

Approval to Publish Annual
Financial Report:

Dr. Wayne Green moved and Mr. John Huston seconded the approval to publish the Annual Financial Report.

MOTION:

Voice vote - motion carried.

President’s Report:

Dr. Donald Crist said that the NCA Visit will be held November 13-15. Dr. Crist thanked everyone who has done an outstanding job preparing for the NCA Visit and preparing the Self Study.

Dr. Crist announced that the November Board Meeting will be held on Thursday, November 16th and the December Board Meeting will be held on Tuesday, December 19th. He also announced that the ICCB will be holding their March 2001 meeting on the Carl Sandburg College campus. We are tentatively planning

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a reception and board dinner to be held on Thursday March 15th.

Dr. Crist thanked Carol Gronewold for having the Board of Trustees to the Branch Campus, Carthage, that evening.

Director of CABI:

Ms. Diana Billeter stated that the Educational Technology Center received their grant from the state and currently are awaiting the funds.

Director of the Branch Campus-Carthage:

Ms. Carol Gronewold thanked everyone for making the trip to Carthage that evening.

Dean of Technology Services:

Mr. Samuel Sudhakar reported that he and Larry Schroeder attended the Educause 2000 Conference in Nashville. Sudhakar stated that the PC recycling is going well. He also stated that 14 high schools are participating in the Sandburg Educational Network partnership. Two workshops have already taken place and another is scheduled. Web Registration is now available and the first day to register will be November 13th.

ICCTA Representative Report:

Mr. John Huston reported that the October 12th conference was held in Springfield. The Illinois Community College Board has approved its FY 02 budget requests, including an 11.0 percent increase in the system's operating budget. A representative from Prairie State College was elected to the ACCT Board and a representative from South Suburban College was elected to the central region nomination committee. The November conference will be held in Chicago at the Palmer House on November 9th, 10th, and 11th.

Student Representative:

John Roberson stated that , that the budget committee hearings for clubs are just finishing up. They have many new clubs this year. One of them being the Chess Club. This week they had Psychic, Chris Carter, visiting. The Gale Scholars also attended this event.

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Faculty Representative: Ms. Jan Lundeen stated that Carl Sandburg College recently received an automatic defibrillator to be housed in the fitness center. This defibrillator was made available through a grant.

Staff Representative: Ms. Cathy Peterson reported that fifty-five people participated in the “All College Walk”. The flu shot clinic for the college has been cancelled due to a vaccination shortage. A free body fat check will take place on November 1st. Chad Martel from the University of Illinois Extension Office will be on campus performing the test with a bioelectrical impedance machine. A blood drive will take place on November 28th from 10 a.m. to 2 p.m. in the Lookout Lounge.

Vice President of Instructional Services: Mr. Larry Benne stated that Ms. Mary Robson, Ms. Cynthia Thompson, and Ms. Bev Braniff will be doing a WEBCT presentation at the ICCFA Fall Conference in Springfield in November. He also thanked everyone for a job well done on the Self-Study Book.

Vice President of Business Services: Mr. Thomas Schmidt said that he recently attended a dedication at DuPage College naming their cafeteria in honor of Ernest Gibson. Schmidt said that from the harvest of data he has received from county clerks in the district, it appears there will be a projected growth in tax levies. He stated that the Equipment Auction will take place at the college on November 4th. The ICSC is on schedule. The CDB will soon formally “sign-off” on the design, thus, enabling PSA to move forward with development of more refined plans for the purpose of conducting the actual bidding process later this winter/early spring.

Vice President of Student Services: Mr. Steve Norton reported the student loan default is 8.2% for 1998, which is below the national level.

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EXECUTIVE SESSION

7:52 p.m.:

Dr. Wayne Green and Mr. John Kraus seconded a request for an Executive Session to discuss collective negotiating matters between the public body and its employees, the purchase or lease of real property for the use of the public body, litigation, and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative voted - “Yea”; Staff Representative voted - “Yea”, Student Representative voted - “Yea”.

RECONVENE

8:40 p.m.:

Dr. Wayne Green moved and Mr. Tom Colclasure seconded to reconvene the regular meeting of the Board at 8:40 p.m. Present: Mr. Bruce A. Lauerman

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”. Motion carried. Faculty Representative - Absent; Staff Representative - Absent; Student Representative voted - “Yea”.

ADJOURNMENT

8:42 p.m.:

Dr. Wayne Green moved and Mr. John Huston seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote - motion carried.

Gayla J. Pacheco, Secretary

Nancy L. Youngquist, Chairperson