

Carl Sandburg College recognizes the need to achieve a balance between an individual's right to privacy and the College's duty to promote a safe environment for all community members and to protect college property. In an effort to achieve this, an electronic video surveillance system is used at the college. The manner in which it is used should be as least intrusive as possible but still have the ability to gather useful information about the activities that occur on the college campus and grounds. This policy does not apply to legitimate uses of video cameras for college promotion, instruction or research purposes.

The purpose of the use of video surveillance is to:

1. Enhance the health and safety of the campus community and guests and protect college property.
2. Respect the privacy of members of the campus community and guests.
3. Deter vandalism or theft of college property and aid in the identification of individuals who commit such acts.
4. Assist law enforcement officials in the investigation of any crime that may have been committed on college property.
5. Assist campus officials in monitoring examinations to ensure academic integrity in areas listed as Testing Centers. Signs will be posted informing all who use the Testing Centers that they are subject to video usage.

Security cameras will be used in a professional and ethical manner in accordance with college policy and local, state and federal laws and regulations. If cameras are used for any other purpose, it is a violation of the use of the video surveillance policy.