

CARL SANDBURG COLLEGE

(540th Meeting)

Retreat Meeting – February 27 & 28, 2004

CALL TO ORDER: The retreat of the Board of Trustees of Carl Sandburg College was held at Hawthorn Inn & Suites, Monmouth, Illinois, on Friday and Saturday, February 27 & 28, 2004, at 7:15 p.m.

ROLL CALL:

Present: Mr. Tom Colclasure, Chairperson
Dr. D. Wayne Green, Vice Chairperson
Mr. John Kraus, Secretary
Mr. Bruce Lauerman
Ms. Gayla Pacheco
Ms. Melissa Brown, Student Representative

Absent: Mr. John Huston
Ms. Nancy Youngquist

Others: Mr. Thomas A. Schmidt, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Mr. Steve Norton, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Ms. Lora Wright. No representatives of the media.

Chief Financial
Officer/Treasurer:

Ms. Lora Wright discussed the distinction between the Board of Trustees Treasurer and the Chief Financial Officer and their duties. The CSC debt schedule was also discussed.

Entered:

Mr. John Huston entered the meeting at 7:40 p.m.

Dean of Human
Resources/
Organizational
Development :

Dr. Lori Sundberg reported on the Title III Grant. Sundberg stated that this year's grant was submitted electronically and CSC should be very competitive. Sundberg said that we were competitive last year with a score of 95 and people were funded at 97. We should know our status by the end of June. The SEA Professional Negotiations Agreement was distributed.

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Vice President of
Student Services:

Mr. Steven Norton gave an overview of Carl Sandburg College athletics.

Vice President of
Technology
Services:

Mr. Samuel Sudhakar updated the board on the ACCES Administrative Software System and its implementation and time frame. Sudhakar then gave a presentation on Emerging Technologies.

Removal from Agenda:

Removed Item #4 from the Agenda (Executive Session).

RECESS 9:50 p.m.:

The retreat of the Board recessed at 9:50 p.m.

RECONVENE 8:30 a.m.:

The retreat of the Board reconvened on Saturday, February 28, 2004, at 8:30 a.m.

ROLL CALL:

Present: Mr. Tom Colclasure, Chairperson
Dr. D. Wayne Green, Vice Chairperson
Mr. John Kraus, Secretary
Mr. John Huston
Ms. Melissa Brown, Student Representative

Absent: Mr. Bruce Lauerman
Ms. Gayla Pacheco
Ms. Nancy Youngquist

Others: Mr. Thomas A. Schmidt, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Mr. Steve Norton, Mr. Samuel Sudhakar. No representatives of the media.

Vice President of
Instructional
Services:

Mr. Larry Benne gave an update on programs to monitor at CSC. Benne also discussed the silos of opportunity at CSC.

Entered:

Ms. Gayla Pacheco entered the meeting at 8:55 a.m.

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President: Mr. Thomas Schmidt reviewed the Organizational Structure and the development of the structure. Schmidt discussed and reviewed the Responsible Bidder Program. Lastly, he gave an update on the status of the Facility Master Plan.

Executive Session
10:35 a.m.: Mr. John Huston moved and Dr. D. Wayne Green seconded a request for an Executive Session to consider “probable or imminent” litigation; to consider the purchase or lease of real estate for the use of the public body; to discuss collective negotiating matters between the public body and its employees or their representatives; to consider the appointment, discipline, and compensation of specific employees of the public body, and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION: Voice vote – motion carried.

BREAK
11:45 a.m.: Lunch

RECONVENE
12:30 p.m.: The retreat of the Board reconvened at 12:30 p.m.

ROLL CALL: Present: Mr. Tom Colclasure, Chairperson
Dr. D. Wayne Green, Vice Chairperson
Mr. John Kraus, Secretary
Mr. John Huston
Ms. Gayla Pacheco

Absent: Mr. Bruce Lauerman
Ms. Nancy Youngquist
Ms. Melissa Brown, Student Representative

Resume Executive
Session 12:31 p.m.: The Executive Session resumed at 12:31 p.m.

RECONVENE
1:51 p.m.: The retreat of the Board reconvened at 1:51 p.m.

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ROLL CALL:

Present: Mr. Tom Colclasure, Chairperson
Dr. D. Wayne Green, Vice Chairperson
Mr. John Kraus, Secretary
Mr. John Huston
Ms. Gayla Pacheco

Absent: Mr. Bruce Lauerma
Ms. Nancy Youngquist
Ms. Melissa Brown, Student Representative

ADJOURNMENT

1:53 p.m.:

Dr. D. Wayne Green moved and Ms. Gayla Pacheco seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.